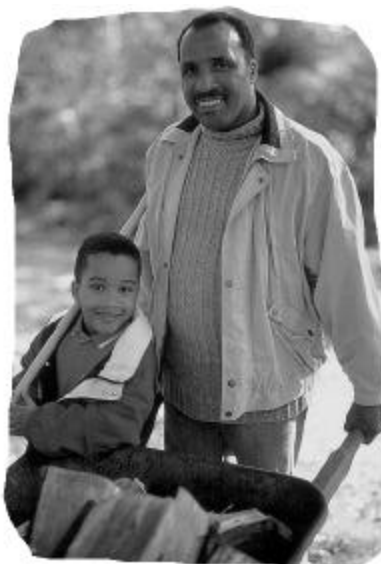




# Public Health Services

## Description of Programs and Services January 2005

County of San Diego  
Health and Human Services Agency  
Public Health Services



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# Foreword

*Public Health Services—Description of Programs and Services—January 2005* has been compiled for use as a reference document and for educational purposes. Public Health Services (PHS) is a Division of the Health and Human Services Agency (HHSA) of the County of San Diego. This document was a collaborative project involving senior management staff throughout Public Health Services.

Purposes behind the work of PHS are represented in the Public Health Services—Vision, Mission, Goals, Values & Essential Services statement (page 5). They are also represented by the national Healthy People 2010 Goals and Objectives listed at the beginning of the section for each Branch (The exact Goal or Objective wording may have been modified to fit the local, rather than national scope of PHS).

Addressing the challenges of achieving these Goals and Objectives is a shared responsibility beyond PHS that includes many others in HHSA, community organizations, other government institutions and the public. National targets for Healthy People 2010 Objectives are available at: <http://www.health.gov/healthypeople> and local data for some Objectives is available at <http://www2.sdcounty.ca.gov/hhsa/documents/corepublichealthindicatorsdocument2004.pdf>.

This document has three sections: Branch and Program Briefs, Financial Descriptions and Organizational Charts. Financial descriptions are organized differently than are budgets for the official County Operational Plan in order to simplify them. Branches are groupings of programs. In some Branches, management is a separate program and in others, management services are “woven” throughout the programs.

For additional information, comments or feedback regarding *Public Health Services—Description of Programs and Services—January 2005*, please call (619) 515-4314.

## Public Health Services—Branches/Programs

- Administration for Public Health Services Branch
- Administration for Public Health Nursing Program
- Community Epidemiology Branch
- Emergency Medical Services, Emergency Preparedness and Disaster Medical Services Branch
- Immunization Branch
- Maternal, Child, Family Health Services Branch
- HIV, STD and Hepatitis Branch
- Tuberculosis Control and Refugee Health Branch



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*This document was designed and edited by Bruce Even, Supervising Health Information Specialist, Community Epidemiology.*

# Public Health Services Summary Table

| Vision   |  |
|--|--|
| Healthy People in Healthy Communities.   |  |
| Mission  |  |
| To promote health and improve quality of life by preventing disease, injury and disability and by protecting against, and responding to, health threats and disasters.                           |  |
| “Issue-Focused” Branches and Related Healthy People 2010 Goals   |  |
| <b>1. Community Epidemiology</b>   | <b>4. Maternal, Child and Family Health Services</b>   |
| a. Reduce disease, disability and death from infectious diseases, including vaccine-preventable diseases.  | a. Improve the health and well-being of women, infants, children and families.   |
| <b>2. Emergency Medical Services, Emergency Preparedness and Disaster Medical Services</b>   | <b>5. HIV, STD and Hepatitis</b>   |
| a. Reduce injuries, disabilities, and deaths due to unintentional injuries and violence.<br>b. People in all communities will be protected from infectious, environmental and terrorist threats. | a. Promote responsible sexual behavior, strengthen community capacity, and increase access to quality services to prevent sexually transmitted diseases and their complications.<br>b. Prevent the Human Immunodeficiency Virus (HIV) infection and its related illness and death. |
| <b>3. Immunization</b>   | <b>6. Tuberculosis Control and Refugee Health</b>  |
| a. Reduce indigenous (locally-acquired) cases of vaccine-preventable diseases.   | a. Reduce the incidence of tuberculosis.   |
| “Enabling” Branches/Programs   |  |
| <b>7. Administration for Public Health Services</b>  | <b>8. Administration for Public Health Nursing</b>   |
| Overarching Healthy People 2010 Goals  |  |
| a. Help individuals of all ages increase life expectancy and improve their quality of life.<br>b. Eliminate health disparities among segments of the population.                                 |  |

# Public Health Services—Vision, Mission, Goals, Values & Essential Services

## Our Vision:

Healthy people in healthy communities.



## Our Mission:

To promote health and improve quality of life by preventing disease, injury and disability and by protecting against, and responding to, health threats and disasters

## Our Goals:

- Improve health and quality of life through promotion of wellness and elimination of health disparities.
- Prevent disease, injury and disability through education, treatment and assessment of health status.
- Protect against infectious, environmental and intentional health threats and disasters through rapid identification, investigation and response, and enforcement of Public Health laws.
- Assure the quality of PHS services through a competent workforce and evaluation of programs.
- Assure the accessibility of health care by providing or, where appropriate, linking to community health services.

## Our Values:

To achieve the stated vision, mission and goals, Public Health Services is committed to the following values:

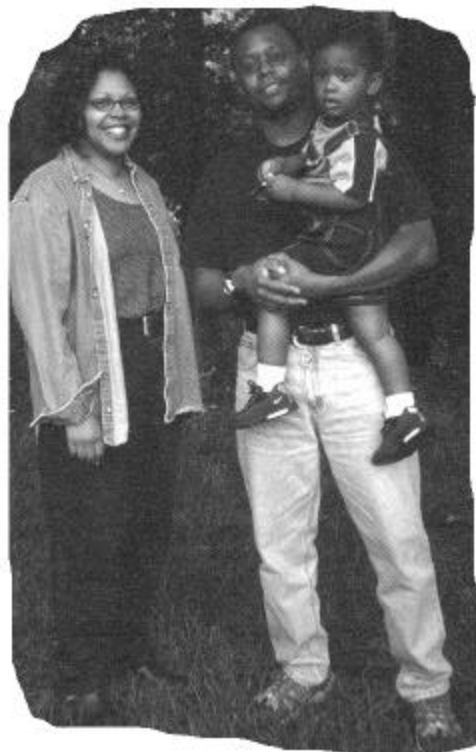
- Communication
- Community Partnerships
- Continuous Improvement
- Cost Effective Services
- Diversity
- Education and Advocacy
- Evidence-based Decisions
- Population-based Approaches
- Prevention
- Regional Collaboration

## Ten Essential Public Health Services

*Ten Essential Public Health Services*, as published by the Federal Department of Health Services, are provided by Public Health Services and its partners in San Diego County as follows:

- **Monitor** health status to identify community health problems.
- **Diagnose and investigate** health problems and health hazards in the community.
- **Inform, educate and empower** people about health issues.
- **Mobilize** community partnerships and action to identify and solve health problems.
- **Develop policies and plans** that support individual and community health efforts.
- **Enforce** laws and regulations that protect health and ensure safety.
- **Link** people to needed personal health services and assure the provision of health care when otherwise unavailable.
- **Assure** competent public and personal health care workforce.
- **Evaluate** effectiveness, accessibility, and quality of personal and population-based health services.
- **Research** for new insights and innovative solutions to health problems.

## Section 1



### Branch and Program Briefs

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# Administration for Public Health Services Branch—Administration

## Administration Programs:

- Budget and Fiscal Services
- Community Epidemiology Budget Support
- Contract Services
- Executive Office
- Performance Management
- Public Health Information System

### Overarching Healthy People 2010 Goals (related to all Public Health Services):

- Help individuals of all ages increase life expectancy and improve their quality of life.
- Eliminate health disparities among segments of the population.

---

## • **Budget and Fiscal Services**

### Program Goal

Establish and utilize procedures that ensure fiscal responsibility and accountability for public health programs.

#### Strategy 1.

Manage timely and accurate completion of the PHS financial components of HHSA and County plans, reports, contracts and statements.

#### Strategy 2.

Manage documentation required in revenue agreements to fully support claims made on funding sources, and compliance with the financial terms and conditions of agreements.

#### Strategy 3.

Manage the accurate deposit of revenues.

#### Strategy 4.

Evaluate budgeted versus actual revenue and costs monthly.

- **Community Epidemiology Budget Support**

**Program Goal**

Provide financial services needed for the Community Epidemiology Branch.

**Strategy 1.**

Support all budget and other fiscal services for Community Epidemiology.

**Strategy 2.**

Support financial aspects of all expense and revenue contracts.

- **Contract Services**

**Program Goal**

Ensure all PHS contracts are developed, executed and monitored in accordance with guidelines for Agency Contracting Support (ACS) and the County.

**Strategy 1.**

Utilize the established system of risk assessment and monitoring.

**Strategy 2.**

Conduct trainings and meetings for PHS contract managers.

**Strategy 3.**

Support the conversion and/or development of all contracts as fixed price contracts.

- **Executive Office**

**Program Goal**

Assure availability of personnel, financial and other resources to achieve the County's yearly operational plan for the Public Health Services Division.

**Strategy 1.**

Oversee PHS operations to assure effective utilization of resources of the County and other funding agencies and to comply with requirements.

**Program Goal**

Ensure statutory responsibilities, government directives and Board of Supervisors policies are carried out by Public Health Services staff.

**Strategy 1.**

Establish adequate direction and supervision of all staff.

**Strategy 2.**

Establish effective administrative structures, policies and procedures.



## **Program Goal**

Provide leadership that ensures the effective implementation of Public Health Services' vision, mission, goals and values (see page 5).

### **Strategy 1.**

Lead PHS efforts to monitor, identify and investigate health problems and needs, and to design and implement effective solutions.

### **Strategy 2.**

Partner with other Branches in HHSA, other government institutions, community-based organizations and institutions, professional associations and the public.

### **Strategy 3.**

Ensure effective media communication occurs through preparation, training and coordination.

## **Program Goal**

Proactively protect the community from immediate medical and public health threats.

### **Strategy 1.**

Enhance the state of readiness through effective utilization of Emergency Preparedness and Disaster Medical Response resources, and planning and drills.

## **Program Goal**

Ensure financial, legal, operational and other risks to the County are promptly identified and addressed.

### **Strategy 1.**

Ensure staff are appropriately trained, adequate supervision occurs and procedures for identifying and reporting are utilized.

- **Performance Management Services**

## **Program Goal**

Evaluate individual and organizational performance so that accountability and effectiveness are assured.

### **Strategy 1.**

Complete employee performance evaluations in a timely and effective manner.

### **Strategy 2.**

Monitor performance measures and objectives of Agency Plans.

## **Program Goal**

Support provision of correctional health services.

### **Strategy 1.**

Provide physical health services for Probation Department's wards.

### **Strategy 2.**

Provide health inspections of the County jail as required in Title 15.

## • **Public Health Information System**

## **Program Goal**

Assure the system supports program operations and decision-making.

### **Strategy 1.**

Assure system compliance with County standards, the Health Insurance Portability and Accountability Act (HIPPA), and electronic information exchange standards.

### **Strategy 2.**

Assure operational effectiveness through planning, adequate funding, careful testing and useful report generation.

# Administration for Public Health Services Branch— Medi-Cal Administrative Activities and Targeted Case Management

## Medi-Cal Administrative Activities and Targeted Case Management Programs:

- Administration
- Audit Readiness
- Claiming
- Recruiting
- Training

---

- **Administration**

### **Program Goal**

Create a sustainable source of revenue for the County.

#### **Strategy 1.**

Review and document the MAA plans and activities of the programs claiming MAA.

#### **Strategy 2.**

Share updates with program managers at “Target Talks” and senior staff meetings.

#### **Strategy 3.**

Provide liaison for providers to the State.

- **Audit Readiness**

### **Program Goal**

Ensure participants are “audit ready.”

**Strategy 1.**

Audit all providers based on county-wide Medi-Cal Administrative Activities and Targeted Case Management (MAA/TCM) policies and procedures manuals.

**Strategy 2.**

Provide follow-up and recommendations for quality improvement.

- **Claiming**

**Program Goal**

Provide technical assistance to develop MAA Claim plan or TCM cost report.

**Strategy 1.**

Review program participants' reimbursable activities and develop MAA claim plan or TCM cost report specific to each program.

- **Recruiting**

**Program Goal**

Increase the number of County and community participants in the MAA/TCM Program.

**Strategy 1.**

Outreach to appropriate provider agencies and programs.

**Strategy 2.**

Assess potential providers for appropriate participation.

- **Training**

**Program Goal**

Develop and conduct annual time-study training for participating County programs and community partners.

**Strategy 1.**

Develop time-study training based on program requirements and input from prior year.

**Strategy 2.**

Train County staff and community providers each year.

# Administration for Public Health Services Branch— Patient Administrative Services

## **Patient Administrative Services Program:**

- Patient Administrative Services
- 

- **Patient Administrative Services**

### **Program Goal**

Maximize Public Health Clinic revenue payable by insurance and over-the-counter collections.

#### **Strategy 1.**

Remain up-to-date with billing requirements and keep County procedures up-to-date.

#### **Strategy 2.**

Verify accuracy of claims submission.

#### **Strategy 3.**

Provide guidance to train staff engaged in service entry to ensure the clinics capture information for billing and reports.

# Administration for Public Health Services Branch—Border Health

## Border Health Program:

- Border Health
- 

- **Border Health**

### **Program Goal**

Facilitate communication and collaboration between San Diego County and Mexico so public and environmental health concerns are addressed along the U.S.-Mexico border.

#### **Strategy 1.**

Promote ongoing collection, analysis and dissemination of local border health data and information through participation in and facilitation of domestic and international scientific, technical and professional projects, meetings, conferences and reports.

#### **Strategy 2.**

Coordinate border health efforts among PHS programs and facilitate their communications with local, state and federal partners in both Mexico and the U.S.

#### **Strategy 3.**

Provide education and facilitate projects to improve capacity of health care professionals to address border health issues in a culturally-appropriate manner.

# Administration for Public Health Nursing

## Program:

- Administration—Public Health Nursing
- 

## • Administration—Public Health Nursing

### Program Goal

Promote increased self-sufficiency of Public Health Nursing Programs.

#### Strategy 1.

Enhance revenue development through MAA/TCM claiming.

#### Strategy 2.

Evaluate revenue opportunities to support PHN involvement in HSA Strategic Initiatives.

- Explore grant funding.
- Expand categorical programs with blended funding.

### Program Goal

Ensure staff competencies in PHN programs and PHC operations.

#### Strategy 1.

Ensure PHN and PHC staff are prepared to perform job duties.

- Develop standardized orientation.
- Update all manuals (clinic/staff).
- Monitor attendance at mandated trainings and arrange other trainings as needed.
- Monitor staff licensure and credentials.
- Develop needed policies, procedures and definitions of roles and competencies.

#### Strategy 3.

Maximize revenue recovery for Public Health Center clinic services.

- Increase use of selected clinics.
- Participate in clinic efficiency study and implement recommendations.
- Support billing staff and consult on IT system.

#### Strategy 2.

Create a diverse and culturally sensitive PHN workforce.

- Meet with nursing schools to recruit diverse students.
- Develop strategies to foster interest in Public Health Nursing.

## **Program Goal**

Improve Clinic and PHN program outcomes.

### **Strategy 1.**

Refine program and clinic outcome measures and data systems.

### **Strategy 2.**

Co-lead Quality Management Committee.

### **Strategy 3.**

Analyze outcomes, communicate and make recommendations.

## **Program Goal**

Provide professional consultation and liaison activities to outside PHN organizations and academic programs.

### **Strategy 1.**

Review incident reports and ensure legal, operational and other risks to the County are promptly identified and addressed.

### **Strategy 2.**

Provide expertise regarding the scope and standards of nursing practice to internal and external customers (PHS Administration, Regional Staff, community partners).

### **Strategy 4.**

Work with PHN managers to address quality issues.

### **Strategy 5.**

Continue to review and improve models of operation.

### **Strategy 3.**

Strengthen links with nursing and health-related groups, and other professional organizations (Statewide Organization of County Directors of Nursing, Academia, APHA, CHIP).



# Community Epidemiology Branch—Epidemiology

## Epidemiology Programs:

- Data Analysis and Surveillance
- Disease Reporting and Investigation
- HIV/AIDS Surveillance
- Lead Poisoning Prevention

### Related Healthy People 2010 Goals and Objectives:

- Reduce disease, disability and death from infectious diseases, including vaccine-preventable diseases.
- Assure comprehensive epidemiology services support for essential public health services.
- Reduce elevated blood lead levels in children.

## • Data Analysis and Surveillance

### Program Goal

Effectively collect and interpret health data.

#### Strategy 1.

Improve capabilities to detect large-scale infectious disease outbreaks, bioterrorism events and new diseases.

- Automate existing surveillance processes.
- Centralize data collection.
- Enhance analytic methods to increase usefulness of data.
- Perform drills to test the systems.
- Carry out specialized surveillance for high-profile events.

#### Strategy 2.

Provide health related statistical services utilizing accurate, relevant and timely data.

- Perform routine analysis for data reports, data requests and health assessment projects.
- Evaluate trends in morbidity and mortality.

### Program Goal

Effectively meet the needs of HHSA and its community partners for community health statistics.

**Strategy 1.**

Function as a clearinghouse for statistical information and data requests.

**Strategy 2.**

Make routine data available in useable formats such as the County website.

**Strategy 3.**

Provide statistics and analysis as requested, directly or through referral and follow -up.

- **Disease Reporting and Investigation**

**Program Goal**

Reduce disease transmission by ensuring required disease reporting and effective disease investigation.

**Strategy 1.**

Maximize timeliness and completeness of communicable disease reporting.

- a. Assist and train local providers.
- b. Cross-check reporting sources and follow -up for evidence of non-reporting.

**Strategy 2.**

Provide summary data to providers to improve patient care and to program decision makers for analysis and design of disease interventions.

**Strategy 3.**

Investigate and control potential disease outbreaks rapidly.

- a. Confirm diagnosis, conduct interviews and collaborate with affected persons, appropriate agencies, and private medical providers to determine disease sources and spread of infection, and institute appropriate control measures.
- b. Provide technical advice or direct services to reduce transmission and assure prophylaxis.
- c. Develop web-based reporting system.

- **HIV/AIDS Surveillance**

**Program Goal**

Ensure timely and complete reporting of HIV infection and AIDS cases and useful analysis.

**Strategy 1.**

Work with laboratories and providers to train them and identify underreporting.

- a. Provide technical assistance and compliance training to local care providers on requirements.
- b. Cross-check reporting sources and follow -up for evidence of non-reporting.

**Strategy 2.**

Collect standardized information from medical records and client interviews to determine routes of transmission.

- **Lead Poisoning Prevention**

**Program Goal**

Carry out control measures that reduce lead poisoning.

**Strategy 1.**

Provide case management services to children with elevated blood lead levels.

- a. Provide documentation to families about the sources of lead exposure and how to eliminate further exposure.
- b. Ensure any needed medical care is obtained.
- c. Facilitate follow -up lead testing until the blood lead level is within normal limits.
- d. Facilitate lead screening of all children aged 1-6 years living with the identified lead-poisoned child.

**Strategy 2.**

Inform health care providers of the legal mandates for conducting lead screening on young children.

**Strategy 3.**

Provide outreach and education to families and caregivers of high-risk children.

# Community Epidemiology Branch—Public Health Laboratory

## Public Health Laboratory Programs:

- Administration/Quality Assurance
- Laboratory Support
- Microbiology
- Molecular Biology
- Virology and Serology

### Related Healthy People 2010 Goals and Objectives:

- Assure comprehensive laboratory services to support essential public health services.

---

## • Administration/Quality Assurance

### Program Goal

Provide needed resources for the laboratory to manage data, generate reports, purchase necessary supplies, perform testing, respond to inquiries, and have qualified staff assuring high quality services.

#### Strategy 1.

Ensure that necessary resources, equipment, training and staffing are provided.

#### Strategy 2.

Monitor customer satisfaction to identify successful approaches and areas for improvement.

#### Strategy 3.

Work with clients to assure that specimens are submitted appropriately with required information.

#### Strategy 4.

Continually measure accuracy of test results to verify high quality.

#### Strategy 5.

Document and investigate all unsatisfactory specimens received, determine cause, and work with clients to eliminate problems.

#### Strategy 6.

Use established performance standards to develop consensus plans with laboratory employees for improved staff performance.

- **Laboratory Support**

**Program Goal**

Assist microbiologists performing essential testing by adequately receiving and processing specimens and providing necessary media and reagents for testing.

**Strategy 1.**

Receive specimens into the lab and process them.

**Strategy 2.**

Provide necessary media and reagents.

- **Microbiology**

**Program Goal**

Provide timely and accurate microbiology testing to detect and control disease.

**Strategy 1.**

Perform testing for foodborne illness investigations.

**Strategy 2.**

Analyze patient specimens to identify tuberculosis cases and determine appropriate drugs for patient treatment.

**Strategy 3.**

Test persons infected with diarrheal illnesses to determine when they are free of infection and can return to work in sensitive occupations such as food preparation and childcare.

**Strategy 4.**

Conduct testing to identify or rule out potential bioterrorism agents in specimens from humans and the environment using the latest technologies available to maximize efficiency and accuracy.

**Strategy 5.**

Monitor beaches in San Diego County to verify water is free from sewage contamination.

**Strategy 6.**

Perform regularly scheduled personnel competency assessment to help assure high quality staff performance.

**Strategy 7.**

Provide molecular typing of pathogenic bacteria to help identify and investigate disease outbreaks.

- **Molecular Biology**

**Program Goal**

Provide timely and accurate molecular biology testing to detect, control and link cases of disease.

**Strategy 1.**

Use efficient, state-of-the-art molecular biology methods for performing chlamydia and gonorrhea exams to assure that test results are reliable and are promptly reported to clinics and physicians.

**Strategy 2.**

Thoroughly train staff to operate analytical instruments so testing is performed efficiently and accurately.

**Strategy 3.**

Perform regularly scheduled personnel competency assessments to help assure high quality staff performance.

- **Virology and Serology**

**Program Goal**

Provide timely and accurate virology and serology testing to detect and control disease.

**Strategy 1.**

Conduct annual surveillance for viral agents of public health significance, including those causing influenza, other respiratory illnesses, and diseases of the central nervous system, including West Nile Virus.

**Strategy 2.**

Provide diagnostic testing for county medical programs, clinical laboratories, and community clinics to detect infections with herpes virus, HIV, syphilis, and hepatitis.

**Strategy 3.**

Test biting animals for rabies infection to determine whether exposed persons need to receive rabies prophylactic treatment.

**Strategy 4.**

Perform regularly scheduled competency assessment to assure a high quality of staff performance.

# Community Epidemiology Branch—Vital Statistics

## Vital Statistics Programs:

- Administrative Services
- Birth Certificate Registration
- Death Certificate Registration

---

- **Administrative Services**

### Program Goal

Establish and utilize procedures that ensure fiscal responsibility and accountability.

#### Strategy 1.

Manage the accurate deposit of revenues received.

#### Strategy 2.

Evaluate budgeted versus actual revenue and costs monthly.

### Program Goal

Ensure statutory responsibilities, government directives and policies are carried out.

#### Strategy 1.

Establish adequate direction and supervision of all staff.

#### Strategy 2.

Establish effective administrative structures, policies and procedures.

#### Strategy 3.

Evaluate, interpret and implement statutory requirements and government directives.

### Program Goal

Effectively partner and liaison with the community.

**Strategy 1.**

Ensure local providers, mortuary and hospital staff comply with State and local requirements and statutes.

- a. Provide technical assistance and training.
- b. Cross-check reporting sources and follow -up on evidence of non-reporting.

• **Birth Certificate Registration**

**Program Goal**

Direct an effective birth certificate registration program.

**Strategy 1.**

Provide administrative and customer services in order to complete birth certificate registrations for all births including adoptions, surrogate births, and out-of-hospital births within 10 days of the event.

**Strategy 2.**

Maintain birth registration databases and files.

**Strategy 2.**

Consult, advise or train stakeholders such as the Medical Examiner, Public Administrator and HHSA staff about related legal, technical or statistical Vital Statistics issues.

**Strategy 3.**

Collect data and compile reports of birth data for all approved Federal, State, County and private agencies utilizing current birth statistics.

**Strategy 4.**

Administer the paternity opportunity program to clarify paternity on the birth certificate.

• **Death Certificate Registration**

**Program Goal**

Direct an effective death certificate registration program.

**Strategy 1.**

Provide administrative and customer services in order to complete death certificate registrations and burial permits for all deaths within 8 days of the event, including remains being shipped internationally and domestically outside of the County and/or California.

**Strategy 2.**

Maintain death registration databases and files.

- a. Enter all death certificates utilizing the Optical Character Reader into a database, accessible to Community Epidemiology and other health programs.

**Strategy 3.**

Collect data and compile reports of death data for all approved Federal, State, County and private agencies utilizing current death statistics.

- a. Provide daily pneumonia and influenza surveillance death reports to Community Epidemiology.



# Emergency Medical Services, Emergency Preparedness and Disaster Medical Services Branch—Emergency Medical Services

## Emergency Medical Services Programs:

- Administration
- Advanced Life Support (ALS) and Basic Life Support (BLS)
- Ambulance Ordinance
- Base Hospital
- Crash Injury Research and Engineering Network (CIREN)
- Epidemiology and Surveillance
- Information Technology Management
- Sexual Assault Response Team (SART)
- Trauma System

### Related Healthy People 2010 Goals:

- Reduce injuries, disabilities and deaths due to unintentional injuries and violence.
- Increase the proportion of persons who have access to rapidly responding, pre-hospital emergency medical services.
- Assure the trauma care system maximizes survival and functional outcomes of trauma patients and helps prevent injuries from occurring.

---

## • Administration

### Program Goal

Effectively administer all Emergency Medical Services' contracts and funds, and provide administrative support to EMS programs.

#### Strategy 1.

Administer all aspects of 42 different Cost Contracts and 22 different Revenue Contracts.

#### Strategy 2.

Distribute EMS/Maddy funds (A portion of motor vehicle moving violation fines designed for emergency medical services by law) to physicians and hospitals for uncompensated emergency care, and for Emergency Medical Services projects.

#### Strategy 3.

Oversee collection of revenues from ambulance fees, Emergency Medical Technician certification fees and continuing education fees.

#### Strategy 4.

Provide full administrative support for County Service Area 17 (12 contracts) and County Service Area 69 (5 contracts). A County Service Area is a special district where the County directly administers ambulance services.

- **Advanced Life Support (ALS) and Basic Life Support (BLS)**

**Program Goal**

Ensure optimal Advanced Life Support and Basic Life Support pre-hospital care is provided.

**Strategy 1.**

Evaluate the delivery of services through established data collection and monitoring systems,

- a. Develop and maintain a pre-hospital patient record database using the QANet Collector System (QCS), a wide area IT network connecting paramedic providers, base hospitals, emergency departments and EMS, and the optically scanned form used by paramedic agencies that are not on the QCS for data collection.
- b. Conduct biannual ALS agency MOU/contract compliance reviews.

**Strategy 2.**

Provide subsidies to allow underserved areas of the County to receive ALS service coverage.

**Strategy 3.**

Assist the Base Hospitals to maintain excellence in the practice of pre-hospital care. (Base hospitals direct designated ALS providers in their area by radio.)

- a. Collect data concerning call volume distribution to examine areas of imbalance and reassign as needed.
- b. Distribute the quality improvement/management workload equitably among the Base Hospitals.

**Strategy 4.**

Assure that all ALS and BLS personnel are appropriately credentialed.

- a. Issue and renew credentials for ALS and BLS personnel, including verifying identity, education and continuing education units.
- b. Thoroughly investigate all reported allegations against pre-hospital personnel and bring issues to the EMS Medical Director for action.
- c. Bring certification issues directly to the EMS Director, and send all Paramedic licensure issues to the State EMSA after review by EMS Medical Director.

**Strategy 5.**

Facilitate ALS and BLS personnel access to quality continuing education so they can maintain their knowledge base and expertise.

- a. Monitor Continuing Education providers by attending providers' classes.

**Strategy 6.**

Provide staff support as ALS/BLS Program liaison for Base Station Physicians Committee (BSPC), Emergency Medical Care Committee (EMCC), Pre-hospital Audit Committee (PAC) and Emergency Medical Oversight Committee (EMOC).

- **Ambulance Ordinance**

**Program Goal**

Ensure standardized, safe and appropriate emergency medical transportation services in San Diego County.

**Strategy 1.**

Ensure medical transportation agencies meet the requirements of the ambulance ordinance of the County of San Diego.

- a. Review submitted applications and make determination of approval or denial.
- b. Conduct systematic, annual inspections and ongoing monitoring, and maintain current records.

- **Base Hospital**

**Program Goal**

Provide appropriate medical oversight to ensure that patients receive optimal pre-hospital medical care, including appropriate care for children.

**Strategy 1.**

Collaborate with Base Hospitals to implement quality improvement (QI) activities.

**Strategy 2.**

Perform oversight of Base Hospital contracts.

**Strategy 3.**

Evaluate medical care given to patients in the pre-hospital system through surveillance.

**Strategy 4.**

Annually coordinate a multi-disciplinary team for revision of paramedic protocols based on current research.

**Strategy 5.**

Ensure consideration of the special needs of ill and injured children occurs, and protocols and medical care reflect this.

**Strategy 6.**

Provide staff support to Medical Audit Committee (MAC) and Base Station Physicians Committee (BSPC).

- **Crash Injury Research and Engineering Network (CIREN)**

**Program Goal**

Improve motor vehicle safety through multidisciplinary research with Crash Injury Research and Engineering Network (CIREN) participants.

**Strategy 1.**

Help identify study candidates and identify sources of injury by investigating vehicle damage, occupant injuries and kinematics, and trends in injury patterns.

**Strategy 2.**

Identify areas for improving vehicle safety and topics for medical personnel education and for public education.

- **Epidemiology and Surveillance**

**Program Goal**

Provide customers with accurate and timely data and information on injuries and emergency medical services and support community partnerships.

**Strategy 1.**

Maintain injury and emergency medical databases.

**Strategy 2.**

Establish and maintain public/private partnerships for injury prevention and emergency medical issues.

**Strategy 3.**

Serve as technical resource and assist community partners with data and evaluation.

- **Information Technology (IT) Management Services**

**Program Goal**

Provide oversight and management of Branch's IT related projects, services, and needs.

- **Sexual Assault Response Team (SART)**

**Program Goal**

Assure unified, client-centered services are provided to victims of sexual assault in San Diego County.

**Strategy 1.**

Facilitate multidisciplinary collaboration to ensure victims of sexual assault receive efficient and supportive services from agencies countywide.

a. Facilitate monthly meetings of the SART Systems Review Committee.

**Strategy 2.**

Participate in the development of protocols and standards of practice for treatment of victims and processing of sexual assault cases.

**Strategy 3.**

Collect evidentiary examination, demographic and relationship data to identify areas for risk reduction and public education, and produce an annual report.

- **Trauma System**

**Program Goal**

Collaborate with Trauma Centers with so that the trauma system provides continuous reduction in the morbidity and mortality of victims of trauma.

**Strategy 1.**

Perform periodic trauma system assessment.

- a. Evaluate utilization of trauma triage criteria and treatment protocols.
- b. Perform oversight of trauma center contracts.

**Strategy 2.**

Collaborate with Trauma Centers to implement quality improvement (QI) activities.

**Strategy 3.**

Improve public awareness and information about the trauma system and available services, and about injury prevention programs through outreach and education.

**Strategy 4.**

Maintain registry of trauma patients and services for surveillance, system assessment, quality improvement and evaluation.

- a. Conduct trauma system surveillance, produce statistics and reports, and identify injury risk groups and prevention opportunities.
- b. Support the trauma registry database that includes demographic, cause-of-injury, diagnostic, treatment and patient outcome data.

**Strategy 5.**

Provide staff support to the Medical Audit Committee (MAC) for the trauma system.

# Emergency Medical Services, Emergency Preparedness and Disaster Medical Services Branch—Emergency Preparedness and Disaster Medical Services

## Emergency Preparedness and Disaster Medical Services Programs:

- Centers for Disease Control and Prevention (CDC) Bioterrorism Preparedness
- Disaster Medical Services
- Health Resources Services Administration (HRSA) Hospital/Clinic Emergency Preparedness
- Metropolitan Medical Response System (MMRS)

### Related CDC Health Protection Goal (2004):

- People in all communities will be protected from infectious, environmental and terrorist threats.

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## • CDC Bioterrorism Preparedness

### Program Goal

Effectively implement the CDC local bioterrorism preparedness program.

#### Strategy 1.

Address CDC critical benchmarks, capacities and enhancements.

- a. Continue to ensure high-quality staff to enhance laboratory capacity to expand surveillance activities and to strengthen community partnerships.
- b. Design, implement and/or participate in training opportunities for HHSA staff, community health care workers, the media and the general public.
- c. Develop and participate in exercises to test and improve systems and response capabilities.

## • Disaster Medical Services

### Program Goal

Improve the medical and health disaster response capabilities within the County of San Diego Emergency Operational Area.

**Strategy 1.**

Develop and implement plans, trainings and drills that address all medical hazards, disaster and response topics.

**Strategy 2.**

Enhance clinical workforce capacity to deploy and to utilize volunteers during a disaster.

- a. Contract with the San Diego County Medical Society to maintain and expand a volunteer registry and to develop plans to utilize clinical volunteers during a disaster.

- **HRSA Hospital/Clinic Emergency Preparedness**

**Program Goal**

Effectively implement the HRSA Hospital/Clinic Emergency Preparedness Program.

**Strategy 1.**

Develop methods to address HRSA critical benchmarks and enhance existing capacities.

- a. Establish and utilize hospital/clinic committees to assist the County in design and implementation.
- b. Develop comprehensive training programs that address the educational needs necessary to utilize the equipment and protocols,
- c. Test and evaluate the plans, protocols, agreements and equipment.

- **Metropolitan Medical Response System (MMRS)**

**Program Goal**

Enhance and maintain the regional chemical/radiological weapons response team (Metropolitan Medical Strike Team) that was built through the MMRS program.

**Strategy 1.**

Maintain planning and funding efforts to support the MMST.

- a. Contract with local first response agencies (e.g. fire and EMS) for the MMST Pool of Funds.
- b. Seek and expend federal funds to offset maintenance and equipment costs for the MMST.
- c. Maintain a MMST Program Management Team to guide decisions related to equipment and training needs.

**Strategy 2.**

Support training and exercise opportunities for the MMST.

# Immunization Branch

## Branch Programs:

- Clinical Services
- Community Outreach/Education
- Evaluation and Community Assessment
- Program/Contract Management
- Provider Services
- San Diego Regional Immunization Registry (SDRIR)
- Special Populations/Inter- and Intra-Agency Collaborations

## Related Healthy People 2010 Goals:

- Reduce indigenous (locally-acquired) cases of vaccine-preventable diseases.
- Increase the proportion of young children and adolescents who receive all vaccines that have been recommended for universal administration for at least 5 years.
- Increase the proportion of children who participate in a fully operational population-based immunization registry.
- Increase the proportion of adults who are vaccinated annually against influenza and ever vaccinated against pneumococcal disease.

## • Clinical Services

### Program Goal

Assure barrier-free, high-quality, easily accessible immunization services to all residents of San Diego County.

#### Strategy 1.

Manage distribution and accountability for all publicly funded vaccines received by the immunization program for distribution in the County.

- a. Collect reports of vaccine usage from all agencies receiving public vaccines.
- b. Maintain the County Immunization Manual.
- c. Conduct annual audits of all clinics receiving public vaccines and Quality Assurance Reviews.

#### Strategy 2.

Provide superior, barrier-free immunization services at the VIP Trailer Immunization Clinic on Ocean View Blvd.

#### Strategy 3.

Provide instruction in immunization practices to medical residents and new Public Health Nurses.



- **Community Outreach/Education**

**Program Goal**

Raise community awareness concerning the importance of immunizations and increase immunization-seeking behavior in the community.

**Strategy 1.**

Develop targeted educational campaigns and interventions that will increase immunization-seeking behaviors among San Diego residents.

- a. Coordinate the Baby Track Program designed to educate new parents about immunization requirements, staffed by trained volunteers in local hospital birthing units.
- b. Manage and support the 140 agency-strong, public-private San Diego Immunization Initiative (I-3) Coalition.
- c. Offer Immunization Record Assessment Training to enable staff and volunteers to raise parents' awareness of their child's immunization status.
- d. Provide technical expertise to the First 5 Commission and KPBS Infant Immunization Project on the development of a media and community outreach campaign.

**Strategy 2.**

Ensure that parents have information and available referrals for their child's immunization requirements.

- a. Maintain and administer a Baby Shots Line staffed by nurses.
- b. Maintain the San Diego Immunization Information Website.

- **Evaluation and Community Assessment**

**Program Goal**

Collect and assess data from a variety of sources in order to determine program effectiveness and determine the best use of resources to improve immunization coverage.

**Strategy 1.**

Conduct annual community-based Random Digit Dial (RDD) Survey to assess immunization coverage.

**Strategy 2.**

Determine annual immunization coverage rates for 13 Public Health Center clinics and 34 Community Health Center clinics.

**Strategy 3.**

Determine coverage rates annually for providers participating in the Program's Management Consultancy Project.

**Strategy 4.**

Perform evaluation of immunization activities annually for at least 140 San Diego Immunization Initiative (I-3) Coalition partners.

- **Program/Contract Management**

**Program Goal**

Ensure an effective immunization program.

**Strategy 1.**

Provide oversight of division activities and interventions.

**Strategy 2.**

Assure compliance with County, State and Federal mandates and program requirements.

**Strategy 3.**

Monitor contractors' activities to ensure completion of statement of work.

**Strategy 4.**

Represent the County in regional and national public/private immunization coalitions.

- **Provider Services**

**Program Goal**

Support the efforts of public and private immunization providers to provide effective vaccine delivery management services.

**Strategy 1.**

Provide immunization service delivery management consultation to at least 100 private pediatricians and family practice physicians annually.

**Strategy 2.**

Conduct patient immunization coverage assessments for 120 practices.

**Strategy 3.**

Organize three Centers for Disease Control and Prevention/National Immunization Program satellite training programs annually.

- **San Diego Regional Immunization Registry (SDIR)**

**Program Goal**

Enable medical providers to electronically access the records of all immunizations given to a patient in both the public and private sectors in order to ensure that the patient receives appropriate immunizations.

**Program Goal**

Assist parents by providing one central database that effectively stores all of a child's immunizations and provides reminders of shots due when needed.

**Strategy 1.**

Provide a computerized, web-enabled, secure system available to both public and private providers to provide a record of all vaccines that a patient has received from participating providers.

**Strategy 2.**

Offer additional services including forecasting the doses needed, printing immunization records, producing reminder mailings, producing reports for audits, and managing vaccine inventories.

**Strategy 3.**

Utilize the SDRIR to improve the immunization coverage rates of participating public and private providers.

- a. Create a monthly "Missing Immunization Report" to identify patients between one and two years of age who are behind on immunizations and have failed to return for an appointment.
- b. Train Registry outreach workers to contact and encourage the family to return to the referring provider to receive needed immunizations.

- **Special Populations/Inter- and Intra-Agency Collaborations**

**Program Goal**

Comply with County, State and Federal mandates and requirements to raise immunization coverage in special populations.

**Strategy 1.**

Collaborate with mandated agencies to assess and refer persons enrolled in special programs in order to improve immunization coverage.

- a. Collaborate with WIC provider agencies to provide immunization record assessment, education and referral for WIC clients under two years of age.
- b. Train CalWORKs staff to assess immunization records for children receiving assistance through CalWORKs, Medi-Cal and Food Stamps.
- c. Provide case management services for mothers with chronic hepatitis B infection and vaccination for their infants.
- d. Ensure compliance with the California School Immunization Law by providing training, education materials, resources and support to all public and private schools and child care centers.

## Maternal, Child and Family Health Services Branch

### Branch Programs:

- Black Infant Health (BIH)
- Child Health and Disability Prevention (CHDP)
- CHDP Healthy Infant Program (HIP) Regional Health Nursing Support
- Child Health and Disability Prevention—Treatment Reimbursement (CHDP-TR)
- Chronic Disease and Health Disparities
- Dental Health Initiative/Share the Care
- Fetal and Infant Mortality Review (FIMR)
- Healthcare Program for Children in Foster Care (HCPCFC)
- Maternal and Child Health/Perinatal Care Network (MCH/PCN)
- MCH/PCN Regional Public Health Nursing Support
- MCFHS Assessment and Case Management
- MCFHS Nutrition
- San Diego Kids Health Assurance Network (SD-KHAN) Access to Care

### Related Healthy People 2010 Goals:

- Improve the health and well-being of women, infants, children and families.
- Reduce fetal and infant deaths.
- Increase the proportion of pregnant women who receive early and adequate prenatal care.
- Increase the proportion of persons (pregnant, mothers, infants and children) with health insurance.
- Reduce the proportion of children, adolescents and adults with untreated dental decay.
- Promote health and reduce chronic diseases associated with diet and weight.
- Reduce the proportion of children and adolescents who are overweight and obese.
- Reduce illness, disability and death related to tobacco use and exposure to secondhand smoke.

### • **Black Infant Health**

#### **Program Goal**

Reduce the disproportionate African-American infant mortality rate through outreach, assessment, education, referrals and follow-up.

#### **Strategy 1.**

Provide a comprehensive, community-based program that assures pregnant and parenting African-American women, and their infants access to quality maternal and child health services.

- a. Serve 455 African-American pregnant clients and follow through baby's first year of life.
- b. Provide monthly contact, support and education classes.
- c. Refer at-risk clients to community, PHN case management, and/or addiction treatment resources.
- d. Conduct culturally-appropriate community outreach and education in the African-American community.

## • **Child Health and Disability Prevention (CHDP)**

### **Program Goal**

Promote early detection and prevention of diseases and disabilities by assuring CHDP-eligible children and all first grade enterers receive well-child exams and high-risk infants receive needed services.

#### **Strategy 1.**

Ensure eligible children receive periodic, comprehensive, preventive health examinations.

- a. Outreach to eligible families, their care providers and the community.
- b. Recruit, certify, train, provide quality assurance and maintain qualified providers to provide CHDP services.
- c. Review and update CHDP program standards and procedures.
- d. Collaborate and coordinate with other programs, agencies and community-based organizations to improve access and quality of CHDP services.

#### **Strategy 2.**

Ensure follow-up and treatment of health conditions detected during CHDP health assessments.

- a. Triage and provide care coordination on health problems identified; integrate follow-up with other health care resources.
- b. Assist families with linkage to Medi-Cal, Healthy Families or other insurance.
- c. Manage and maintain follow-up services on referrals received from the State of California Newborn Hearing Screening Program.

### **Program Goal**

Ensure important child health issues in the County are identified and facilitate solutions.

#### **Strategy 1.**

Monitor and assess needs and resources of children in the community.

#### **Strategy 3.**

Assure compliance with the First Grade Health checkup mandate.

- a. Conduct group and individual school workshops to educate community and public and private schools about CHDP program mandate.
- b. Assist schools in developing school check-up policies.
- c. Compile and submit to the State San Diego schools' compliance reports.

**Strategy 2.**

Analyze the “systems” of care for San Diego County children as part of the assessment process. Promote changes at the “systems” level to prevent and address health problems.

**Strategy 3.**

Provide and/or facilitate forums and seminars about child health issues to health and social services providers.

**Strategy 4.**

Mobilize community partners such as the Dental Health Coalition and Coalition on Children and Weight to address issues and solutions.

- **CHDP Healthy Infant Program (HIP) Regional Public Health Nursing Support**

**Program Goal**

Reduce mortality and morbidity in high-risk infants by providing Regional PHN assessment, support, referral and care coordination to ensure high-risk infants receive well-child exams, immunizations, health insurance, a medical home and other needed services.

- **CHDP—Treatment Reimbursement (CHDP-TR)**

**Program Goal**

Assure treatment for certain conditions found during a CHDP health assessment for children who have no health care resources.

**Strategy 1.**

Assure eligible children receive treatment for health problems.

- a. Educate the community, providers and families about availability and use of CHDP-TR services.
- b. Coordinate with and refer to other treatment resources such as CCS, Head Start, Mental Health, Migrant Health and schools.

**Strategy 2.**

Recruit and maintain pool of CHDP-TR treatment providers.

- a. Recruit medical, dental and pharmacy providers.
- b. Maintain an effective automated system and reimbursement claims to CHDP-TR providers.

- **Chronic Disease and Health Disparities**

**Program Goal**

Provide services that prevent and/or reduce chronic diseases and health disparities in San Diego County through education, technical advice, planning support and community partnerships.

**Strategy 1.**

Provide services that prevent and reduce tobacco use.

## ***Public Health Services—Description of Programs and Services—January 2005***

- a. Educate decision makers about steps that can be taken to decrease tobacco sponsorship and to restrict tobacco use in various settings.
- b. Educate decision makers about steps that can be taken to reduce the public's or clientele's exposure to secondhand smoke and promote compliance with laws protecting the public's exposure to secondhand smoke.
- c. Educate the community and retailers about steps to ensure they are adhering with state law prohibiting the sale of tobacco to minors.

### **Strategy 2.**

Collaborate with community and providers to reduce or eliminate health disparities and chronic diseases.

- a. Work with REHDI (Reduce or Eliminate Health Disparities with Information) Coalition to raise awareness and mobilize the community towards solutions.
- b. Educate the community about and acknowledge efforts toward chronic disease prevention and other public health work, through the promotion of National Public Health Week and the San Diego Public Health Champions Awards.
- c. Provide support for the San Diego County Childhood Obesity Action Plan.
- d. Develop strategic plans to address women's and children's health disparities issues.

## **• Dental Health Initiative/Share the Care**

### **Program Goal**

Reduce and prevent the incidence of dental disease by provision of services to increase access to dental care and education, mobilizing and supporting community partnerships.

### **Strategy 1.**

Assess and monitor the dental health status, problem(s) and resources in San Diego County, and provide access to dental care for families with limited or no resources.

- a. Monitor community dental health needs and available data, trends and resources.
- b. Facilitate the development of dental resources in underserved areas.
- c. Maintain a pool of dental providers to assist with emergency and preventive dental care.
- d. Coordinate with MCHFS SD-KHAN program and community organizations to assure appropriate referral of children with dental health needs.

### **Strategy 2.**

Educate children, families, community organizations and health care professionals on preventive dental health practices.

- a. Provide oral health education at community events, Grand Rounds and trainings for CHDP providers and other health professionals.
- b. Develop educational materials and multimedia campaigns for families and professionals.
- c. Maintain websites addressing oral health.

### **Strategy 3.**

Provide leadership and technical support on oral health issues in the community.

- a. Staff and support the North and East County Dental Task Forces.
- b. Provide technical assistance and training to health professionals, schools, childcare providers and policy makers.
- c. Staff and support the Dental Health Coalition.
- d. Assist community partners with their work to address locally identified priority needs: early childhood dental disease (ECC), service capacity building, access to care, prenatal oral health care and oral disease.

- **Fetal and Infant Mortality Review (FIMR)**

**Program Goal**

Reduce infant mortality, by examining local contributing factors to deaths, and developing and implementing interventions in response to identified needs.

**Strategy 1.**

Complete investigation of up to 25 fetal or infant death cases annually by the community case review work group.

- a. Conduct scripted interviews with parents.
- b. Review and abstract data from maternal and infant medical records.

**Strategy 2.**

Implement interventions involving policy, systems and community norm changes that will prevent infant mortality.

- a. Coordinate implementation of interventions recommended by case review work group through HHSA programs, community partners or the FIMR Community Action Team.

- **Healthcare Program for Children in Foster Care (HCPCFC)**

**Program Goal**

Administer the HCPCFC program to ensure the health care needs of each foster child are identified and addressed by a qualified professional in a timely manner.

**Strategy 1.**

Provide leadership, coordinate and monitor the scope of the HCPCFC Program to assure that all mandated activities are implemented.

**Strategy 2.**

Develop, implement and evaluate countywide trainings for social workers and foster parents regarding the Program.

**Strategy 3.**

Ensure a pool of qualified providers is available to provide needed health care services to each child in foster care.

**Strategy 4.**

Maintain a healthcare program for dependent children in Probation.

**Strategy 5.**

Develop and maintain an electronic database system to collect and report the care coordination activities of regional Foster Care PHN's, and to evaluate the program.



- **Maternal and Child Health/Perinatal Care Network (MCH/PCN)**

**Program Goal**

Ensure all children are born healthy to healthy mothers, in a safe environment with equal access to appropriate and integrated care for all women, children and their families, through assessment, planning, education, community partnerships, outreach and case management.

**Strategy 1.**

Provide skilled professional expertise to identify, monitor, coordinate and expand health and human services for pregnant women and children.

- a. Monitor local health status and resources for the MCH population.
- b. Convene and support ongoing planning and policy development for the MCH population in collaboration with community partners to identify, coordinate and expand health and human services and programs for pregnant women and children.
- c. Provide technical assistance, educate and perform quality assurance reviews for Comprehensive Perinatal Services Program providers.
- d. Develop and disseminate written materials to educate providers and the public about health issues related to and health services for pregnant women and children.
- e. Provide education and networking opportunities for program staff and community partners serving pregnant women.
- f. Provide administrative support for a revenue contract with the California Department of Health Services and provide oversight and monitoring of local program subcontracts.

**Strategy 2.**

Provide coordinated outreach, case finding, and case management for early and continuous prenatal, infant and child health care for low -income, high-risk pregnant women and children.

- a. Provide case management for high-risk pregnant women, including education on pregnancy, smoking or substance abuse, and risk reduction assistance and resources.
- b. Maintain a toll-free phone line to assure pregnant women obtain prenatal care.

- **MCH/PCN Regional Public Health Nursing Support**

**Program Goal**

Support regional Public Health Nurse services to do coordinated outreach, case finding, and case management for early and continuous prenatal, infant and child health care for low -income, high-risk pregnant women and children.

- **MCFHS Assessment and Case Management**

**Program Goal**

Reduce maternal, infant and pediatric mortality and morbidity, and promote health by assessing and referring pregnant women and children to needed services, including preventive health care, and health care coverage.

**Strategy 1.**

Provide Federal- and State-mandated information, follow -up, and assistance with scheduling medical and dental appointments, transportation, PHN, WIC and other referrals and health problem follow -up to Medi-Cal clients referred by Family Resource Centers (FRC).

**Strategy 2.**

Provide coordinated outreach, case finding and case coordination for pregnant women, infants and children in need of preventive healthcare, health insurance coverage, and other health resources.

- **MCFHS Nutrition**

**Program Goal**

Identify and effectively address nutrition issues of children, youth, families and women of child-bearing age in order to improve health.

**Strategy 1.**

Through partnerships, monitor the nutrition status and identify nutrition problems and resources.

**Strategy 2.**

Directly or by assisting community partners, develop, implement and evaluate policies and programs to address nutrition-related problems.

**Strategy 3.**

Mobilize/lead the community to address nutrition issues, including childhood obesity.

a. Staff and support the Coalition on Children and Weight.

**Strategy 4.**

Assure quality nutrition services and a knowledgeable, up-to-date workforce are available via training and technical assistance.

- **San Diego Kids Health Assurance Network (SD-KHAN) Access to Care**

**Program Goal**

Reduce mortality and morbidity and promote optimal health by ensuring all children in San Diego have access to, utilize and retain health care coverage in a medical and dental home by providing access, education, assessment and follow -up services, technical expertise and support of community partnerships.

**Strategy 1.**

Coordinate MCFHS Access to Care activities and provide technical expertise on access to care issues to local and State strategic planning committees.

**Strategy 2.**

Facilitate a program with Children's Primary Care Medical Group pediatricians to provide pro-bono outpatient treatment to children not eligible for public-sponsored health insurance.

**Strategy 3.**

Through a service integration systems approach, increase health coverage for children and families.

a. Identify and assist potential partner organizations (schools, employers, child care) to incorporate health coverage assessment into their routine practices.

**Strategy 4.**

Through a contractor, provide health care coverage application assistance to parents referred through CHDP Gateway and other venues.

**Strategy 5.**

Through a contractor, implement a program to ensure that families retain health care coverage for a period of not less than 6 months.

**Strategy 6.**

Facilitate updates, networking, technical assistance and strategic planning with community partners through the San Diego KHAN Community Collaborative.

# HIV, STD and Hepatitis Branch—Sexually Transmitted Diseases and Hepatitis

## Sexually Transmitted Diseases and Hepatitis Programs:

- Clinical Services
- Field and Community Services
- Hepatitis Prevention, Surveillance and Special Projects
- Office of Program Management

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### • **Clinical Services**

#### **Program Goal**

Provide STD clinical services, HIV counseling and testing, and risk-based hepatitis screening and vaccination.

#### **Strategy 1.**

Provide high quality, clinical services at convenient locations and times throughout the County.

- a. Provide daily services at the main Rosecrans STD clinic, and part-time services at Regional Public Health Centers as justified by regional STD rates.

#### **Program Goal**

Provide support for massage technician certification activities as mandated by County and City ordinances.

### **Related Healthy People 2010 Goals:**

- Promote responsible sexual behavior, strengthen community capacity, and increase access to quality services to prevent sexually transmitted diseases and their complications.
- Eliminate sustained domestic transmission of primary and secondary syphilis.
- Reduce the incidence of gonorrhea.
- Reduce the proportion of adolescents and young adults with chlamydia infections.
- Increase the proportion of persons with chronic hepatitis C infection identified by the local public health jurisdiction.
- Reduce the incidence of hepatitis B.

#### **Strategy 2.**

Maintain the highest level of patient trust and community perception regarding the confidentiality of their protected health information.

- **Field and Community Services**

**Program Goal**

Provide case investigation and partner services for persons with STD, provide educational services, and fulfill state-mandated disease reporting surveillance.

**Strategy 1.**

Investigate and document all early syphilis cases within 7 days of report.

**Strategy 2.**

Provide investigation and partner services for selected cases of gonorrhea and chlamydia.

**Strategy 3.**

Enter data within 7 days of receipt of all gonorrhea, chlamydia, and syphilis reports submitted by physicians, hospitals, and laboratories.

**Strategy 4.**

Provide trainings and information to community partners who regularly report STD's and to community programs that provide street outreach.

- **Hepatitis Prevention, Surveillance and Special Projects**

**Program Goal**

Provide risk-based hepatitis prevention services, disseminate hepatitis prevention information to community partners, and carry out a grant-funded hepatitis adolescent prevention project.

**Strategy 1.**

Offer risk-based hepatitis B vaccination and hepatitis B and C serologic screening in the STD clinics and selected HIV counseling and testing sites.

**Strategy 2.**

Provide trainings and information to community partners.

**Strategy 3.**

Achieve the objectives of the Adolescent Hepatitis Prevention Grant.

- a. Demonstrate integration of hepatitis prevention services into existing programs serving high-risk youth, such as County Juvenile Hall, Job Corps, Mobile Teen Clinic, and San Diego Youth and Community Services' program for pregnant teens.

**Program Goal**

Oversee the surveillance activities of the Branch, analyze surveillance data, and provide surveillance reports.

**Program Goal**

Conduct special State- and Federally-funded projects and studies.

**Strategy 1.**

Conduct the Chlamydia Screening Project with County Juvenile Hall.

**Strategy 2.**

Provide health information to the community about chlamydia prevention.

- **Office of Program Management**

**Program Goal**

Develop and direct an effective prevention program.

**Strategy 1.**

Oversee and document the plans and activities of Branch programs.

**Strategy 2.**

Communicate epidemiologic, surveillance and disease prevention information to the San Diego County medical community.

## HIV, STD and Hepatitis Branch—HIV

### HIV Programs:

- AIDS Case Management
- HIV/AIDS Care and Treatment
- HIV Counseling and Testing
- HIV Prevention

### Related Healthy People 2010 Goals:

- Prevent the Human Immunodeficiency Virus (HIV) infection and its related illness and death.
- Increase the proportion of HIV-infected adolescents and adults who receive testing, treatment and prophylaxis consistent with current Public Health Services treatment guidelines.

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- **AIDS Case Management**

#### Program Goal

Provide comprehensive case management to those most in need of services.

#### Strategy 1.

Provide case management services to inmates of County jails who are ready to be paroled.

- **HIV/AIDS Care and Treatment**

#### Program Goal

Oversee local allocation and distribution of federal funds for HIV/AIDS care and treatment in order to maximize services to those most in need.

**Strategy 1.**

Support the HIV Health Services Planning Council in setting service category priorities and funding levels for services in the Eligible Metropolitan Area.

- a. Staff Council meetings and maintain minutes.
- b. Provide current statistics as required by the Council for planning.
- c. Conduct additional meetings as needed for setting priorities and budgets.

**Strategy 2.**

Conduct a biannual needs assessment for HIV/AIDS services.

**Strategy 3.**

Support the HIV Consumer Council in efforts to educate individuals representing all aspects of HIV disease.

**Strategy 4.**

Carry out the grant application process for Ryan White CARE Act funds.

**Strategy 5.**

Create Scopes of Work for contracts and monitor for compliance.

- **HIV Counseling and Testing**

**Program Goal**

Provide HIV counseling and testing to high-risk populations.

**Strategy 1.**

Provide high-quality, accessible HIV testing services (anonymous or confidential) for populations at highest risk of contracting or transmitting HIV infection.

**Strategy 2.**

Integrate testing with Partner Counseling and Referral Services to clients and providers requesting HIV partner notification.

- **HIV Prevention**

**Program Goal**

Oversee the local allocation and distribution of funds for HIV prevention to target efforts in those communities of highest risk for infection.

**Strategy 1.**

Support the HIV Prevention Board in setting service category priorities according to State Office of AIDS mandates, and carry out education.

# Tuberculosis Control and Refugee Health Branch

## Branch Programs:

- TB Case Management
- TB Clinical Services
- TB Education and Outreach
- TB Surveillance
- Refugee Health Assessment

### Related Healthy People 2010 Goals:

- Reduce the incidence of tuberculosis.
- Increase the proportion of all tuberculosis patients who complete curative therapy within 12 months.
- Increase the proportion of contacts and other high-risk persons with latent tuberculosis infection who complete a course of treatment.

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- **TB Case Management**

### Program Goal

Provide services to ensure all TB cases complete a curative course of therapy and contacts are evaluated and treated per national standards.

#### Strategy 1.

Provide discharge planning assistance to inpatient facilities to ensure appropriate post-release care and monitoring.

#### Strategy 2.

Provide case management services to ensure monitoring until cure; includes home-based case management, Communicable Disease Investigator field-based case management and investigative services, and home and field-based observed therapy.

#### Strategy 3.

Use the CDC recommended “patient-centered” approach to ensure treatment success by providing housing, transportation assistance, patient incentives and enablers, and innovative services, such as video-observed therapy.

#### Strategy 4.

Provide cross-border linkages to enhance continuity of care for mobile patients.

#### Strategy 5.

Ensure contacts to active TB cases are evaluated and treated through CDI's and PHN's, as per national standards.



- **TB Clinical Services**

**Program Goal**

Provide services to ensure availability of TB screening and medical services for adult and pediatric care, regardless of geographic location.

**Strategy 1.**

Directly provide “center of excellence” medical services.

**Strategy 2.**

Provide consultation for area providers through a “Nurse of the Day” call line and through direct MD-level assistance.

**Strategy 3.**

Provide TB medications, sputum induction, chest X-ray services and laboratory monitoring.

**Strategy 4.**

Ensure screening is provided in partnership with community providers and through direct services.

- **TB Education and Outreach**

**Program Goal**

Improve the level of knowledge and awareness about TB through leadership, education and community partnerships.

**Strategy 1.**

Provide leadership in TB training and education for providers, key community agencies and high-risk groups.

**Strategy 2.**

Collaborate with community partners in initiatives to improve TB screening and treatment in the region.

**Strategy 3.**

Ensure the public health workforce is well trained with TB-specific knowledge and effective management approaches.

**Strategy 4.**

Provide a variety of educational materials and training programs for high-risk groups in the San Diego County region.

- **TB Surveillance**

**Program Goal**

Provide comprehensive, timely case surveillance services.

**Strategy 1.**

Provide 24-hour reporting access, provider outreach and nurse-level reporting consultation.

**Strategy 2.**

Perform field investigations to locate suspect cases and bring them for evaluation.

**Strategy 3.**

Enact early case finding strategies in high-risk populations such as immigrants and homeless persons.

- **Refugee Health Assessment**

**Program Goal**

Ensure quality health care screening and referral services for newly arriving refugees.

**Strategy 1.**

Provide collaborative leadership in refugee screening practices and follow -up through assessment and improvements of the systems of care.

**Strategy 2.**

Administer the contract for Refugee Health Assistance to ensure timely and high quality health assessments and needed referrals occur.

## Section 2

### Financial Description

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# Administration for Public Health Services Branch—Administration

## Staffing Detail By Program

| <u>Name</u>                             | <u>Class Title</u>           | <u>SY</u>    |
|---|------------------------------|--------------|
| <b>EXECUTIVE OFFICE</b>                 |                              |              |
| Bowen, Nancy L                          | Public Health Officer        | 1.00         |
| Angelo, Carmel J                        | Asst Dep Dir, HHSA           | 1.00         |
| Wooten, Wilma J                         | Sr Physician, STD Control    | 1.00         |
| Lloyd, Dawn                             | Admin Secretary III          | 1.00         |
| Murguia, Barbara                        | Admin Secretary II           | 1.00         |
| Samala, Evelyn                          | Interm. Clk Typist           | 1.00         |
| <b>BUDGET &amp; FISCAL</b>              |                              |              |
| Allee, Steve                            | Asst. Med. Svcs. Admin       | 1.00         |
| Dulin, Philip H                         | Admin Analyst III            | 1.00         |
| <b>CONTRACTS</b>                        |                              |              |
| Pascual, Elena L                        | Managed Care Program Mgr.    | 1.00         |
| Nally, Barry                            | Admin Analyst III            | 1.00         |
| Daplas, Nicanor R                       | Analyst II                   | 1.00         |
| Roth, Brenda B                          | Admin Analyst II             | 1.00         |
| <b>PUBLIC HEALTH INFORMATION SYSTEM</b> |                              |              |
| Oliveria, John E                        | Analyst III                  | 1.00         |
| <b>EPI/BUDGET</b>                       |                              |              |
| Sison, Pete C                           | Admin Analyst III            | 1.00         |
| <b>PERFORMANCE MANAGEMENT SERVICES</b>  |                              |              |
| Wells, Gary                             | Hlth and Planning Prgm Spec. | 1.00         |
| Naputi, Mayling                         | Quality Assurance Specialist | 1.00         |
| Brooks, Margarita                       | Human Services Specialist    | 1.00         |
|   | <b>Total</b>                 | <b>17.00</b> |

*Public Health Services—Description of Programs and Services—January 2005*

**Program Budget**

| PROGRAM                               | FTE       | SALARY & BENEFITS  | SERVICES & SUPPLIES | CONTRACTS          | FIXED ASSETS    | TOTAL COST         | FEDERAL         | MAA/TCM         | REALIGN            | TOBACCO          | TOTAL REVENUE      | NET COUNTY COST  |
|---------------------------------------|-----------|--------------------|---------------------|--------------------|-----------------|--------------------|-----------------|-----------------|--------------------|------------------|--------------------|------------------|
| Executive Office                      | 6         | \$731,583          | \$92,234            |                    |                 | \$823,817          |                 |                 | \$823,817          |                  | \$823,817          | \$0              |
| Budget & Fiscal Services              | 2         | \$226,608          | \$36,894            |                    | \$10,000        | \$273,502          | \$25,000        | \$62,393        | \$186,109          |                  | \$273,502          | \$0              |
| Contract Services                     | 4         | \$389,656          | \$73,788            | \$648,443          |                 | \$1,111,887        |                 |                 | \$936,887          | \$175,000        | \$1,111,887        | \$0              |
| Public Health Information System      | 1         | \$101,640          | \$18,447            |                    |                 | \$120,087          |                 |                 | \$120,087          |                  | \$120,087          | \$0              |
| Community Epidemiology Budget Support | 1         | \$96,138           | \$18,447            |                    |                 | \$114,585          |                 |                 | \$114,585          |                  | \$114,585          | \$0              |
| Performance Management Services       | 3         | \$395,712          | \$146,781           | \$485,000          |                 | \$1,027,493        |                 | \$26,079        | \$329,988          |                  | \$356,067          | \$671,426        |
| <b>Totals</b>                         | <b>17</b> | <b>\$1,941,337</b> | <b>\$386,591</b>    | <b>\$1,133,443</b> | <b>\$10,000</b> | <b>\$3,471,371</b> | <b>\$25,000</b> | <b>\$88,472</b> | <b>\$2,453,511</b> | <b>\$175,000</b> | <b>\$2,799,945</b> | <b>\$671,426</b> |

*Please note: The expense and revenue appropriations contained in this budget were valid at the time it was produced. The current approved budget will vary based upon mid-year adjustments as authorized by the County Board of Supervisors.*

## Administration for Public Health Services Branch— Medi-Cal Administrative Activities and Targeted Case Management

Staffing Detail By Program

| Name         | Class Title          |
|--------------|----------------------|
| DiCroce, J.* | Managed Care Pgm Mgr |
| Hillberg, L  | Group Secretary (T)  |
| Cahill, M    | Admin Analyst III    |
| Hillery, P   | Admin Analyst III    |
| Acosta, M    | Admin Analyst II     |

Program Budget

| POSITIONS | FTE | SALARY &<br>BENEFITS | SERVICES &<br>SUPPLIES | TOTAL<br>COST | REVENUE BY<br>SOURCE |           | TOTAL<br>REVENUE | NET<br>COUNTY<br>COST |
|-----------|-----|----------------------|------------------------|---------------|----------------------|-----------|------------------|-----------------------|
|           |     |                      |                        |               | MAA/TCM              | Realign   |                  |                       |
| 5         | 5   | \$451,860            | \$276,252              | \$728,112     | \$507,495            | \$220,617 | \$728,112        | 0                     |

*Please note: The expense and revenue appropriations contained in this budget were valid at the time it was produced. The current approved budget will vary based upon mid-year adjustments as authorized by the County Board of Supervisors.*

## Administration for Public Health Services Branch— Patient Administrative Services

### Staffing Detail By Program

| Name              | Class Title             |
|-------------------|-------------------------|
| Abigania, F       | Intermediate Acct Clerk |
| Alcazar, S        | Intermediate Acct Clerk |
| Rivera-Serrano, R | Intermediate Acct Clerk |
| Robles, S         | Cashier                 |
| Vega, M**         | Cashier                 |
| Riis, T           | Supv Clerk              |
| Michlovitz, S     | HHS Admin III           |

### Program Budget

| POSITIONS | FTE | SALARY & BENEFITS | SERVICES & SUPPLIES | TOTAL COST | REVENUE BY SOURCE |          |            |           | TOTAL REVENUE | NET COUNTY COST |
|-----------|-----|-------------------|---------------------|------------|-------------------|----------|------------|-----------|---------------|-----------------|
|           |     |                   |                     |            | IZ Fees           | Misc Rev | Other Misc | Realign   |               |                 |
| 7         | 7   | \$404,902         | \$260,345           | \$665,247  | \$154,537         | \$51,973 | \$250,000  | \$208,737 | \$665,247     | \$0             |

*Please note: The expense and revenue appropriations contained in this budget were valid at the time it was produced. The current approved budget will vary based upon mid-year adjustments as authorized by the County Board of Supervisors.*

# Administration for Public Health Services Branch—Border Health

## Staffing Detail By Program

| FISCAL YEAR 2004-2005 ADJUSTED BUDGET |                                   |      |
|---------------------------------------|-----------------------------------|------|
| NAME                                  | CLASSIFICATION                    | FTE  |
| Lori Senini                           | Public Health Nurse III           | 1.00 |
| Juan Olmeda                           | Communicable Disease Investigator | 1.00 |
| TOTAL                                 |                                   | 2.00 |

## Program Budget

| FISCAL YEAR 2004-2005 ADJUSTED BUDGET |      |                   |                     |            |             |               |                 |
|---------------------------------------|------|-------------------|---------------------|------------|-------------|---------------|-----------------|
| PROGRAM                               | FTE  | SALARY & BENEFITS | SERVICES & SUPPLIES | TOTAL COST | REALIGNMENT | TOTAL REVENUE | NET COUNTY COST |
| Border Health                         | 2.00 | \$167,935         | \$70,314            | \$238,249  | \$238,249   | \$238,249     | \$0             |
| Totals                                | 2.00 | \$167,935         | \$70,314            | \$238,249  | \$238,249   | \$238,249     | \$0             |

*Please note: The expense and revenue appropriations contained in this budget were valid at the time it was produced. The current approved budget will vary based upon mid-year adjustments as authorized by the County Board of Supervisors.*



## Administration for Public Health Nursing

### Staffing Detail By Program

| FISCAL YEAR 2004-2005 ADJUSTED BUDGET |                             |      |
|---------------------------------------|-----------------------------|------|
| PROGRAM                               | CLASSIFICATION              | FTE  |
| Vacant                                | Clinic Services Coordinator | 1.00 |
| Gumapac, M.                           | Intermediate Clerk          | 1.00 |
| Jett, S.                              | PH Nurse Manager            | 1.00 |
| Judkins, C.                           | Chief Nurse, Public Health  | 1.00 |
| Uchima, U.                            | Administrative Secretary II | 1.00 |
| Kuehling, M.                          | Office Support Specialist   | 0.50 |
| Wright, C.                            | PH Nurse Manager            | 1.00 |
| TOTAL                                 |                             | 6.50 |

### Program Budget

| FISCAL YEAR 2004-2005 ADJUSTED BUDGET |     |                   |                     |            |          |           |             |         |               |                 |
|---------------------------------------|-----|-------------------|---------------------|------------|----------|-----------|-------------|---------|---------------|-----------------|
| PROGRAM                               | FTE | SALARY & BENEFITS | SERVICES & SUPPLIES | TOTAL COST | STATE    | MAA/TCM   | REALIGNMENT | OTHER   | TOTAL REVENUE | NET COUNTY COST |
| Administration                        | 5.5 | \$588,086         | \$338,496           | \$926,582  | \$22,986 | \$108,900 | \$836,231   | \$3,190 | \$971,307     | -\$44,725       |
| Totals                                | 5.5 | \$588,086         | \$338,496           | \$926,582  | \$22,986 | \$108,900 | \$836,231   | \$3,190 | \$971,307     | -\$44,725       |

*Please note: The expense and revenue appropriations contained in this budget were valid at the time it was produced. The current approved budget will vary based upon mid-year adjustments as authorized by the County Board of Supervisors.*

# Community Epidemiology Branch—Epidemiology

## Staffing Detail

| FISCAL YEAR 2004-2005 ADJUSTED BUDGET |                               |              |
|---------------------------------------|-------------------------------|--------------|
| PROGRAM                               | CLASSIFICATION                | FTE          |
| <b>Epi Morbidity</b>                  |                               |              |
| Astilla, Anisa                        | Supv Clerk                    | 0.60         |
| Delarosa, Ruth                        | Communicable Dis. Invest.     | 1.00         |
| VACANT                                | CHPS II                       | 1.00         |
| Franc, Lee                            | Sr. Clerk                     | 0.10         |
| Garber, Lourdes                       | Admin Secretary II            | 1.00         |
| Ginsberg, Michele                     | Chief                         | 0.98         |
| Grant, Ramona                         | Sr. Communicable Dis. Invest. | 1.00         |
| Gresham, Louise                       | Sr. Epidemiologist            | 1.00         |
| Hart, Steven                          | Clinic Services Coordinator   | 0.69         |
| VACANT                                | Epidemiologist II             | 1.00         |
| Isla, Ligaya                          | Intermediate Clerk            | 1.00         |
| Kao, Annie                            | Epidemiologist II             | 1.00         |
| Lopez, Yolanda                        | CHPS II                       | 0.45         |
| Maroufi, Azarmoush                    | Epidemiologist II             | 1.00         |
| Mizrahi, Moise                        | Epidemiologist II             | 1.00         |
| Munoz, Tina                           | Health Info. Spec. II         | 0.20         |
| Petties, Lari                         | Communicable Dis. Invest.     | 0.30         |
| Rexin, Diane                          | Public Health Nurse IV        | 0.40         |
| Salgado, Susan                        | Sr. Communicable Dis. Invest. | 0.60         |
| Santalo, Maria                        | Public Health Nurse II        | 0.20         |
| Sunega, Darlene                       | Public Health Nurse II        | 1.00         |
| Thabit, Mona                          | Com Hlth Program Spec.        | 1.00         |
| Van Meter, Joy                        | Public Health Nurse II        | 0.80         |
| Vorner-Harrison, Jav.                 | Intermediate Clerk            | 1.00         |
| Wangeman, Robert                      | Intermediate Clerk            | 1.00         |
| Rivera-Mayor, Amy                     | Intermediate Clerk            | 0.70         |
| Williams, Christina                   | Public Health Nurse IV        | 1.00         |
| Yee, Lisa                             | Epidemiologist I/II           | 0.70         |
| <b>TOTAL</b>                          |                               | <b>21.72</b> |

| PROGRAM                      | CLASSIFICATION                | FTE         |
|------------------------------|-------------------------------|-------------|
| <b>Data Analysis</b>         |                               |             |
| Colanter, Brit               | Epidemiologist II             | 1.00        |
| Astilla, Anisa               | Supv Clerk                    | 0.30        |
| Browner, Deirdre             | Biostatistian                 | 1.00        |
| Hicks, Lacy                  | Biostatistian                 | 1.00        |
| Even Bruce                   | Sup. Health Information Spec. | 1.00        |
| McClean, Chris               | Biostatistian                 | 1.00        |
| Slosek, Jean                 | Biostatistian                 | 0.50        |
| <b>TOTAL</b>                 |                               | <b>5.80</b> |
| <b>HIV/AIDS Surveillance</b> |                               |             |
| Aboumrad, Tabatha            | Epidemiologist II             | 1.00        |
| Bursaw, Michael              | Sr. Epidemiologist            | 1.00        |
| Cardoza, Lyn                 | Office Support Specialist     | 1.00        |
| Frietas, Lorri               | Epidemiologist II             | 1.00        |
| Hart, Steven                 | Clinic Services Coordinator   | 0.31        |
| (FILLED FINALIZING)          | Supv. Com. Disease Invest.    | 1.00        |
| Johnson, Minda               | Communicable Dis. Invest.     | 1.00        |
| Lopez, Yolanda               | CHPS II                       | 0.55        |
| McGann, Francisco            | Communicable Dis. Invest.     | 1.00        |
| Petties, Lari                | Communicable Dis. Invest.     | 0.70        |
| Salgado, Susan               | Sr. Communicable Dis. Invest. | 0.40        |
| Van Meter, Joy               | Public Health Nurse II        | 0.20        |
| Yee, Lisa                    | Epidemiologist I/II           | 0.30        |
| Rivera-Mayor, Amy            | Intermediate Clerk            | 0.30        |
| <b>TOTAL</b>                 |                               | <b>9.76</b> |

| PROGRAM                  | CLASSIFICATION         | FTE          |
|--------------------------|------------------------|--------------|
| <b>Lead Surveillance</b> |                        |              |
| Astilla, Anisa           | Supv Clerk             | 0.10         |
| Franc, Lee               | Sr. Clerk              | 0.90         |
| Ginsberg, Michele        | Chief                  | 0.02         |
| Gonzalez, Theresa        | CHPS II                | 1.00         |
| Munoz, Tina              | Health Info. Spec. II  | 0.80         |
| Rexin, Diane             | Public Health Nurse IV | 0.60         |
| Santalo, Maria           | Public Health Nurse II | 0.80         |
| Slosek, Jean             | Biostatistian          | 0.50         |
| <b>TOTAL</b>             |                        | <b>4.72</b>  |
| <b>BRANCH TOTAL</b>      |                        | <b>42.00</b> |

Program Budget

| FISCAL YEAR 2004-2005 ADJUSTED BUDGET |       |                   |                     |              |             |             |           |             |               |                 |
|---------------------------------------|-------|-------------------|---------------------|--------------|-------------|-------------|-----------|-------------|---------------|-----------------|
| PROGRAM                               | FTE   | SALARY & BENEFITS | SERVICES & SUPPLIES | COST APPLIED | TOTAL COST  | STATE       | FEDERAL   | REALIGN'T   | TOTAL REVENUE | NET COUNTY COST |
| 1) Disease Reporting                  | 21.72 | \$1,906,239       | \$748,453           | -\$55,850    | \$2,598,842 | \$147,711   | \$164,643 | \$1,429,158 | \$1,741,512   | \$857,330       |
| 2) Data Analysis                      | 5.80  | \$509,033         | \$199,863           |              | \$708,896   | \$39,444    | \$592,262 | \$34,416    | \$666,122     | \$42,774        |
| 3) HIV/AIDS Case Surveillance         | 9.76  | \$856,578         | \$336,321           |              | \$1,192,899 | \$519,939   | \$29,047  | \$86,014    | \$635,000     | \$557,899       |
| 4) Lead Poisoning Prevention          | 4.72  | \$414,248         | \$162,648           |              | \$576,896   | \$731,985   | \$14,048  | \$0         | \$746,033     | -\$169,137      |
| Totals                                | 42.00 | \$3,686,098       | \$1,447,285         | \$(55,850)   | \$5,077,533 | \$1,439,079 | \$800,000 | \$1,549,588 | \$3,788,667   | \$1,288,866     |

*Please note: The expense and revenue appropriations contained in this budget were valid at the time it was produced. The current approved budget will vary based upon mid-year adjustments as authorized by the County Board of Supervisors.*

# Community Epidemiology Branch—Public Health Laboratory

## Staffing Detail

| FISCAL YEAR 2004-2005 ADJUSTED BUDGET   |                          |              |
|---|--------------------------|--------------|
| PROGRAM                                 | CLASSIFICATION           | FTE          |
| <b>Administration/Quality Assurance</b> |                          |              |
| Peter, C                                | Chief, Public Health Lab | 1.00         |
| Kiefler, D                              | Admin Analyst II         | 1.00         |
| Allen, J                                | Sr. PH Microbiologist    | 1.00         |
| Guevara, S                              | Senior Clerk             | 1.00         |
| Celestino, D                            | Junior Clerk             | 1.00         |
| McLean, N                               | Intermediate Clerk       | 1.00         |
| Velasco, J                              | Intermediate Clerk       | 1.00         |
|   | <b>TOTAL</b>             | <b>7.00</b>  |
| <b>Laboratory Support</b>               |                          |              |
| Gazarova, N                             | Sr. Laboratory Assistant | 1.00         |
| Manuel, F                               | Sr. Laboratory Assistant | 1.00         |
| Orozco, A                               | Sr. Laboratory Assistant | 1.00         |
| Evans, S                                | Laboratory Assistant     | 1.00         |
| Ocadiz, G                               | Laboratory Aide          | 1.00         |
| Velasquez, M                            | Laboratory Assistant     | 1.00         |
| Vera-Rodriguez, C                       | Laboratory Assistant     | 1.00         |
| Vacant                                  | Laboratory Assistant     | 1.00         |
| Vacant                                  | Laboratory Assistant     | 1.00         |
|   | <b>TOTAL</b>             | <b>9.00</b>  |
| <b>Microbiology</b>                     |                          |              |
| Washabaugh, G                           | Supv. PH Microbiologist  | 1.00         |
| Urmeneta, C                             | Sr. PH Microbiologist    | 1.00         |
| Chaovapong, W                           | PH Microbiologist        | 1.00         |
| Claridad, A                             | PH Microbiologist        | 1.00         |
| Mahdavi, N                              | PH Microbiologist        | 1.00         |
| Pagsolingan, J                          | Sr. PH Microbiologist    | 1.00         |
| McCaskill, B                            | PH Microbiologist        | 1.00         |
| Rincon, M                               | Sr. PH Microbiologist    | 1.00         |
| Patel, R                                | PH Microbiologist        | 1.00         |
| Temprendola, P                          | PH Microbiologist        | 1.00         |
| Samons, L                               | Sr. PH Microbiologist    | 1.00         |
| Manlutac, A                             | Sr. PH Microbiologist    | 1.00         |
|   | <b>TOTAL</b>             | <b>12.00</b> |

| PROGRAM                      | CLASSIFICATION          | FTE         |
|------------------------------|-------------------------|-------------|
| <b>Molecular Biology</b>     |                         |             |
| Steuermann, K                | Supv. PH Microbiologist | 1.00        |
| Negado, L                    | Sr. PH Microbiologist   | 1.00        |
| Zackary, J                   | PH Microbiologist       | 1.00        |
|                              | <b>TOTAL</b>            | <b>3.00</b> |
| <b>Virology and Serology</b> |                         |             |
| Giesick, J                   | Supv. PH Microbiologist | 1.00        |
| Deguzman, T                  | Sr. PH Microbiologist   | 1.00        |
| Pinano, T                    | PH Microbiologist       | 1.00        |
| Seidel, G                    | PH Microbiologist       | 1.00        |
| Jansen, R                    | PH Microbiologist       | 1.00        |
| French, C                    | PH Microbiologist       | 1.00        |
| Johnson, A                   | PH Microbiologist       | 1.00        |
| Zuniga, G                    | Sr. PH Microbiologist   | 1.00        |
| Catubay, M                   | PH Microbiologist       | 1.00        |
|                              | <b>TOTAL</b>            | <b>9.00</b> |
|                              | <b>BRANCH TOTAL</b>     | <b>40.0</b> |

Public Health Services—Description of Programs and Services—January 2005

Program Budget

| FISCAL YEAR 2004-2005<br>ADJUSTED BUDGET | FTE | SALARY &<br>BENEFITS | SERVICES<br>& SUPPLIES | FIXED<br>ASSETS | TOTAL<br>COST | STATE     | FEDERAL  | MAA/TCM   | FEES      | REALIGNMENT | OTHER     | TOTAL<br>REVENUE | NET<br>COUNTY<br>COST |
|--|-----|----------------------|------------------------|-----------------|---------------|-----------|----------|-----------|-----------|-------------|-----------|------------------|-----------------------|
| PROGRAM                                  |     |                      |                        |                 |               |           |          |           |           |             |           |                  |                       |
| Administration/Quality Assurance         | 7   | \$524,118            | \$50,000               | \$10,000        | \$584,118     | \$0       | \$0      | \$57,018  | \$0       | \$92,446    | \$0       | \$149,464        | \$434,654             |
| Laboratory Support                       | 9   | \$469,774            | \$150,000              | \$0             | \$619,774     | \$0       | \$0      | \$61,369  | \$0       | \$99,500    | \$0       | \$160,869        | \$458,905             |
| Microbiology                             | 10  | \$1,001,151          | \$340,610              | \$15,000        | \$1,356,761   | \$0       | \$73,299 | \$123,624 | \$0       | \$200,436   | \$30,000  | \$427,359        | \$929,402             |
| Molecular Biology                        | 3   | \$330,060            | \$500,000              | \$14,000        | \$844,060     | \$25,000  | \$0      | \$75,845  | \$6,639   | \$297,970   | \$51,300  | \$456,754        | \$387,306             |
| Virology and Serology                    | 9   | 864337.127<br>2      | \$500,000.00           | \$15,000        | \$1,379,337   | \$540,000 | \$0      | \$67,144  | \$107,408 | \$108,864   | \$30,000  | \$853,416        | \$525,921             |
| Totals                                   | 38  | \$3,189,440          | \$1,540,610            | \$54,000        | \$4,784,050   | \$565,000 | \$73,299 | \$385,000 | \$114,047 | \$799,216   | \$111,300 | \$2,047,862      | \$2,736,188           |

*Please note: The expense and revenue appropriations contained in this budget were valid at the time it was produced. The current approved budget will vary based upon mid-year adjustments as authorized by the County Board of Supervisors.*

## Community Epidemiology Branch—Vital Statistics

### Staffing Detail

| FISCAL YEAR 2004-2005 ADJUSTED BUDGET |                           |              |
|---------------------------------------|---------------------------|--------------|
| PROGRAM                               | CLASSIFICATION            | FTE          |
| <b>ADMINISTRATION</b>                 |                           |              |
| Shirley Jett                          | PHN Nurse Manager         | 0.50         |
| Terilyn Baracz                        | Analyst II                | 1.00         |
| Amie Meegan                           | Analyst Trainee           | 1.00         |
| Vielka Daniel                         | Senior Transcriber        | 1.00         |
|                                       | <b>TOTAL</b>              | <b>3.50</b>  |
| <b>BIRTH REGISTRATION</b>             |                           |              |
| Teresa Haliburton                     | Sr. Medical Records Tech  | 1.00         |
| Gail Clay                             | Medical Records Tech      | 1.00         |
| Elida Gil                             | Medical Records Tech      | 1.00         |
| Marta Henson                          | Office Support Specialist | 1.00         |
| Deborah Zadrozny                      | Medical Records Tech      | 1.00         |
|                                       | <b>TOTAL</b>              | <b>5.00</b>  |
| <b>DEATH REGISTRATION</b>             |                           |              |
| Elizabeth Reyes                       | Sr. Medical Records Tech  | 1.00         |
| Michael Alaysa                        | Medical Records Tech      | 1.00         |
| Yolanda Hernandez                     | Medical Records Tech      | 1.00         |
| Hilda Lopez                           | Medical Records Tech      | 1.00         |
| Donna Lively-Cruz                     | Medical Records Tech      | 1.00         |
| Jerry Montano                         | Intermediate Acct. Clerk  | 1.00         |
| Luis Napalan                          | Medical Records Tech      | 1.00         |
| Ricardo Virgen-Santos                 | Medical Records Tech      | 1.00         |
| <b>VACANT</b>                         | Intermediate Clerk Typist | 0.50         |
|                                       | <b>TOTAL</b>              | <b>8.50</b>  |
|                                       | <b>BRANCH TOTAL FTE</b>   | <b>17.00</b> |

Public Health Services—Description of Programs and Services—January 2005

Program Budget

| FISCAL YEAR 2004-2005 ADJUSTED BUDGET |     |                      |                        | EXPENSE<br>CONTRACTS | FIXED<br>ASSETS | TOTAL<br>COST | FEES        | REALIGNMENT | TOTAL<br>REVENUE | NET<br>COUNTY<br>COST |
|---------------------------------------|-----|----------------------|------------------------|----------------------|-----------------|---------------|-------------|-------------|------------------|-----------------------|
| PROGRAM                               | FTE | SALARY &<br>BENEFITS | SERVICES<br>& SUPPLIES |                      |                 |               |             |             |                  |                       |
| Administration                        | 3.5 | \$201,674            | \$215,533              | \$0                  | \$15,000        | \$432,207     | \$481,034   | \$38,842    | \$519,877        | (\$87,670)            |
| Birth Registration                    | 5   | \$243,727            | \$260,476              | \$57,758             | \$0             | \$561,961     | \$581,340   | \$46,942    | \$628,282        | (\$66,321)            |
| Death Registration                    | 8.5 | \$460,913            | \$492,588              | \$95,763             | \$0             | \$1,049,263   | \$1,099,374 | \$88,772    | \$1,188,146      | (\$138,883)           |
| Totals                                | 17  | \$906,313            | \$968,597              | \$153,521            | \$15,000        | \$2,043,431   | \$2,161,749 | \$174,556   | \$2,336,305      | (\$292,874)           |

*Please note: The expense and revenue appropriations contained in this budget were valid at the time it was produced. The current approved budget will vary based upon mid-year adjustments as authorized by the County Board of Supervisors.*

# Emergency Medical Services, Emergency Preparedness and Disaster Medical Services Branch—Emergency Medical Services

## Staffing Detail By Program

| FISCAL YEAR 2004-2005 ADJUSTED BUDGET                |                       |             |
|--|-----------------------|-------------|
| PROGRAM  | CLASSIFICATION        | FTE         |
| <b>Base Hospital</b>                                 |                       |             |
| Marcy Metz   | QA Specialist         | 1.00        |
| Alan Smith   | Epidemiologist II     | 0.15        |
| Gwen Jones   | Chief, EMS            | 0.05        |
| Patti Murrin   | EMS Coordinator       | 0.25        |
| Merle Rupp   | Board Secretary       | 0.20        |
| Barbara Byous  | Admin Secretary II    | 0.25        |
| Leslie Ray   | Senior Epidemiologist | 0.10        |
| Subtotal   |                       | <b>2.00</b> |
| <b>Trauma System</b>                                 |                       |             |
| Lester Gardina                                       | QA Specialist         | 1.00        |
| Alan Smith   | Epidemiologist II     | 0.60        |
| Gwen Jones   | Chief, EMS            | 0.05        |
| Patti Murrin   | EMS Coordinator       | 0.25        |
| Merle Rupp   | Board Secretary       | 0.80        |
| Leslie Ray   | Senior Epidemiologist | 0.30        |
| Barbara Byous  | Admin Secretary II    | 0.25        |
| Jan Covell   | Admin Analyst III     | 0.05        |
| Subtotal   |                       | <b>3.30</b> |
| <b>Sexual Assault Response Team</b>                  |                       |             |
| Sharon Pacyna  | QA Specialist         | 0.20        |
| Patti Murrin   | EMS Coordinator       | 0.02        |
| Subtotal   |                       | <b>0.22</b> |
| <b>Crash Injury Research and Engineering Network</b> |                       |             |
| Sharon Pacyna  | QA Specialist         | 0.80        |
| Reghis Romero  | Admin Analyst III     | 0.25        |
| Patti Murrin   | EMS Coordinator       | 0.05        |
| Brenda Dunn  | EMS Coordinator       | 0.05        |
| Subtotal   |                       | <b>1.15</b> |

| PROGRAM  | CLASSIFICATION        | FTE         |
|--|-----------------------|-------------|
| <b>EMS for Children</b>                          |                       |             |
| Patti Murrin                                     | EMS Coordinator       | 0.05        |
| Carlos Flores                                    | EMS Specialist        | 0.05        |
| Subtotal   |                       | <b>0.10</b> |
| <b>Advance Life Support (ALS)/Basic LS (BLS)</b> |                       |             |
| Anne Marcotte                                    | QA Specialist         | 0.95        |
| Patti Murrin                                     | EMS Coordinator       | 0.18        |
| Gwen Jones                                       | Chief, EMS            | 0.35        |
| Carlos Flores                                    | EMS Specialist        | 0.95        |
| Mike Marx  | EMS Specialist        | 0.33        |
| Reghis Romero                                    | Admin Analyst III     | 0.10        |
| Lorna Amarila                                    | Admin Analyst II      | 0.15        |
| Catherine Nichols                                | Senior Clerk          | 0.50        |
| Jan Covell                                       | Admin Analyst III     | 0.05        |
| Subtotal   |                       | <b>3.56</b> |
| <b>Ambulance Ordinance</b>                       |                       |             |
| Michael Marx                                     | EMS Specialist        | 0.67        |
| Anne Marcotte                                    | QA Specialist         | 0.05        |
| Patricia Murrin                                  | EMS Coordinator       | 0.10        |
| Subtotal   |                       | <b>0.82</b> |
| <b>Community Relations - Epi/Surveillance</b>    |                       |             |
| Leslie Ray                                       | Senior Epidemiologist | 0.60        |
| Alan Smith                                       | Epidemiologist II     | 0.25        |
| Biostatistician                                  | Biostatistician       | 1.00        |
| Subtotal   |                       | <b>1.85</b> |

| PROGRAM                     | CLASSIFICATION     | FTE          |
|-----------------------------|--------------------|--------------|
| <b>Administration</b>       |                    |              |
| Gwen Jones                  | Chief, EMS         | 0.45         |
| Patti Murrin                | EMS Coordinator    | 0.10         |
| Reghis Romero               | Admin Analyst III  | 0.65         |
| Jan Covell                  | Admin Analyst III  | 0.90         |
| Mark Lindstrom              | Admin Analyst III  | 0.35         |
| Lorna Amarila               | Admin Analyst II   | 0.28         |
| Barbara Byous               | Admin Secretary II | 0.50         |
| Catherine Nichols           | Senior Clerk       | 0.50         |
| Subtotal                    |                    | <b>3.73</b>  |
| <b>County Service Areas</b> |                    |              |
| Mark Lindstrom              | Admin Analyst III  | 0.65         |
| Gwen Jones                  | Chief, EMS         | 0.10         |
| Lorna Amarila               | Admin Analyst II   | 0.57         |
| Subtotal                    |                    | <b>1.32</b>  |
| <b>IT Management</b>        |                    |              |
| Brenda Dunn                 | EMS Coordinator    | 0.95         |
| Data Entry Personnel        |                    |              |
| Subtotal                    |                    | <b>0.95</b>  |
| <b>TOTAL</b>                |                    | <b>19.00</b> |



*Public Health Services—Description of Programs and Services—January 2005*

**Program Budget**

| FISCAL YEAR 2004 - 2005<br>ADJUSTED BUDGET              | FTE         | SALARIES &<br>BENEFITS | CONTRACTS           | SERVICES &<br>SUPPLIES | FIXED<br>ASSETS | COST<br>APPLIED     | TOTAL<br>COST       | STATE             | FEDERAL           | MAA               | FEES                | TOBACCO           | REALIGNMENT         | OTHER               | TOTAL<br>REVENUE    | NET COUNTY<br>COST |
|---|-------------|------------------------|---------------------|------------------------|-----------------|---------------------|---------------------|-------------------|-------------------|-------------------|---------------------|-------------------|---------------------|---------------------|---------------------|--------------------|
| PROGRAM   |             |                        |                     |                        |                 |                     |                     |                   |                   |                   |                     |                   |                     |                     |                     |                    |
| Base Hospital   | 2.00        | 203,988.60             | 130,000.00          | 29,762.81              |                 |                     | 363,751.41          |                   |                   |                   | 360,500.00          |                   |                     |                     | 360,500.00          | 3,251.41           |
| Trauma System   | 3.30        | 315,539.10             | 1,191,593.00        | 58,252.82              |                 |                     | 1,565,384.92        |                   |                   |                   | 499,797.40          |                   |                     | 1,037,171.00        | 1,536,968.40        | 28,416.52          |
| Sexual Assault Response Team                            | 0.22        | 24,959.04              |                     | 910.41                 |                 |                     | 25,869.45           |                   |                   |                   |                     |                   | 25,869.45           |                     | 25,869.45           | -                  |
| Crash Injury and Research<br>Engineering Network        | 1.15        | 129,990.60             | 498,440.00          | 9,483.09               |                 |                     | 637,913.69          |                   | 636,912.00        |                   |                     |                   |                     |                     | 636,912.00          | 1,001.69           |
| Emergency Medical Services for<br>Children              | 0.10        | 11,124.00              |                     | 405.76                 |                 |                     | 11,529.76           |                   |                   |                   |                     |                   | 11,529.76           |                     | 11,529.76           | -                  |
| Advanced Life Support<br>(ALS)/Basic Life Support (BLS) | 3.56        | 346,613.07             | 1,941,901.00        | 66,000.03              |                 | (141,050.00)        | 2,213,464.10        | 330,925.00        |                   |                   | 27,000.00           | 350,000.00        | 515,000.00          | 859,757.52          | 2,082,682.52        | 130,781.58         |
| Ambulance Ordinance                                     | 0.82        | 83,003.64              |                     | 12,110.59              |                 |                     | 95,114.23           |                   |                   |                   | 65,000.00           |                   |                     |                     | 65,000.00           | 30,114.23          |
| Epidemiology and Surveillance                           | 1.85        | 188,005.50             |                     | 27,430.81              |                 |                     | 215,436.31          |                   |                   |                   |                     |                   | 82,220.81           | 113,036.68          | 195,257.49          | 20,178.82          |
| Information Technology<br>Management                    | 0.95        | 153,534.90             | 272,316.00          | 1,338,658.40           |                 |                     | 1,764,509.30        |                   |                   |                   | 116,474.60          | 225,000.00        | 1,182,111.55        | 105,150.40          | 1,628,736.55        | 135,772.75         |
| Administration/County Service<br>Areas                  | 5.05        | 468,887.55             |                     | 54,202.28              |                 |                     | 523,089.83          |                   |                   | 150,000.00        |                     |                   | 46,079.43           | 270,869.40          | 466,948.83          | 56,141.00          |
| <b>TOTAL</b>  | <b>19.0</b> | <b>1,925,646.00</b>    | <b>4,034,250.00</b> | <b>1,597,217.00</b>    | <b>0</b>        | <b>(141,050.00)</b> | <b>7,416,063.00</b> | <b>330,925.00</b> | <b>636,912.00</b> | <b>150,000.00</b> | <b>1,068,772.00</b> | <b>575,000.00</b> | <b>1,862,811.00</b> | <b>2,385,985.00</b> | <b>7,010,405.00</b> | <b>405,658.00</b>  |

*Please note: The expense and revenue appropriations contained in this budget were valid at the time it was produced. The current approved budget will vary based upon mid-year adjustments as authorized by the County Board of Supervisors.*

# Emergency Medical Services, Emergency Preparedness and Disaster Medical Services Branch—Emergency Preparedness and Disaster Medical Services

## Staffing Detail By Program

| CDC Bioterrorism Preparedness |                                      |       |
|-------------------------------|--------------------------------------|-------|
| Name                          | Class Title                          | SY    |
| VACANT                        | Coord, Emergency Medical Services    | 1.00  |
| Anderson, G.                  | Quality Assurance Specialist         | 1.00  |
| Bannan, T.                    | Hlth Planning and Program Specialist | 1.00  |
| Buholtz, V.                   | Public Health Nurse IV               | 1.00  |
| Carreon, M.                   | Dept Information Tech Coord.         | 1.00  |
| Dredge, M.                    | Health Information Specialist        | 1.00  |
| Hopkins, J.                   | Epidemiologist II                    | 1.00  |
| Johnson, J.                   | Sr. Epidemiologist                   | 1.00  |
| Llamado, M.                   | Public Health Nurse II               | 1.00  |
| Moriarity, K.                 | Public Health Nurse II               | 1.00  |
| Peters, K.                    | Public Health Nurse II               | 1.00  |
| Rose, S.                      | Public Health Nurse II               | 1.00  |
| Scavulli, K.                  | Public Health Nurse II               | 1.00  |
| Topzand, G.                   | Administrative Analyst II            | 1.00  |
| Walsh, J.                     | Public Health Nurse II               | 1.00  |
| Wander, D.                    | Office Support Specialist            | 1.00  |
| Williamson, C.                | Administrative Analyst III           | 1.00  |
|                               |                                      | 17.00 |

| Disaster Medical Services |                                       |       |
|---------------------------|---------------------------------------|-------|
| Name                      | Class Title                           | SY    |
| Bonesteele, J.            | Quality Assurance Specialist          | 1.00  |
| Buttron, P.               | Emergency Medical Services Specialist | 1.00  |
| Johnson (Batteau), D.     | Emergency Medical Services Specialist | 1.00  |
|                           |                                       | 3.00  |
| Total:                    |                                       | 20.00 |

## Program Budget

| PROGRAM  | Positions | FTE   | Salary and Benefits | Services and Supplies | Fixed Assets | Cost Applied | TOTAL COST   | 45783 Fed Aid BT | 45835 Fed Oth- HRSA | 45848 Fed Oth Fed Grant | 48127 Health Realignment | 48132 Tobacco Settlement | TOTAL REVENUE | NET COUNTY COST |
|--|-----------|-------|---------------------|-----------------------|--------------|--------------|--------------|------------------|---------------------|-------------------------|--------------------------|--------------------------|---------------|-----------------|
| 1) CDC Bioterrorism Preparedness               | 17        | 17.00 | \$2,220,192         | \$ 2,687,015          | \$ 213,092   |              | \$ 5,120,299 | \$4,613,728      |                     |                         |                          | \$12,776                 | \$ 4,626,504  | \$493,795       |
| 2) Disaster Medical Services                   | 3         | 3.00  | \$ 307,644          | \$ 15,000             | \$ 7,000     |              | \$ 329,644   |                  |                     |                         | \$288,313                |                          | \$ 288,313    | \$ 41,331       |
| 3) HRSA Hospital/Clinic Emergency Preparedness |           |       |                     | \$3,028,807           |              |              | \$3,028,807  |                  | \$3,028,807         |                         |                          |                          | \$ 3,028,807  |                 |
| 4) Metropolitan Medical Response System (MMRS) |           |       |                     | \$ 331,500            | \$ 48,500    |              | \$ 380,000   |                  |                     | \$280,000               | \$100,000                |                          | \$ 380,000    |                 |
| Total Adjusted Budget - Jan 2005               | 20        | 20.00 | \$2,527,836         | \$6,062,322           | \$268,592    | \$ -         | \$8,858,750  | \$4,613,728      | \$3,028,807         | \$280,000               | \$388,313                | \$12,776                 | \$ 8,323,624  | \$ 535,126      |

Please note: The expense and revenue appropriations contained in this budget were valid at the time it was produced. The current approved budget will vary based upon mid-year adjustments as authorized by the County Board of Supervisors.

# Immunization Branch

## Staffing Detail By Program

| PROGRAM  | CLASSIFICATION          | FTE          |
|--|-------------------------|--------------|
| <b>1. Clinical Services</b>  |                         |              |
| Beckhelm, M  | Public Health Nurse III | 1.00         |
| Campana, J   | Public Health Nurse II  | 1.00         |
| Contardi, K  | Comm Hlth Promo Spc     | 0.75         |
| Herlich, Y   | Public Health Nurse III | 0.25         |
| Hunt, S  | Public Health Nurse III | 0.50         |
| Pascual, H   | Public Health Nurse II  | 0.25         |
| Siller, M  | Public Health Nurse II  | 1.00         |
| Siordia, M   | Licensed Vocational Nrs | 1.00         |
|  |                         | <b>5.75</b>  |
| <b>2. Community Education &amp; Outreach</b>                         |                         |              |
| Bolter, H  | Health Info Spec II     | 0.75         |
| Vacant   | Supv Comm Hlth Prom Sp  | 0.50         |
| Gustafson, K   | Health Pln & Pgm Spec   | 0.15         |
| Herlich, Y   | Public Health Nurse III | 0.25         |
| Workman, J   | Comm Hlth Promo Spc     | 0.25         |
|  |                         | <b>1.90</b>  |
| <b>3. Evaluation &amp; Community Assessment</b>                      |                         |              |
| Gustafson, K   | Health Pln & Pgm Spec   | 0.10         |
|  |                         | <b>0.10</b>  |
| <b>4. Program/Contract Management</b>                                |                         |              |
| Bolter, H  | Health Info Spec II     | 0.25         |
| Gustafson, K   | Health Pln & Pgm Spec   | 0.50         |
| Vacant   | Supv Comm Hlth Prom Sp  | 0.50         |
| Hunt, S  | Public Health Nurse III | 0.50         |
| Patch, P   | Admin Analyst II        | 0.50         |
|  |                         | <b>2.25</b>  |
| <b>5. Provider Services</b>  |                         |              |
|  | <b>No County Staff</b>  |              |
| <b>6. San Diego Immunization Registry</b>                            |                         |              |
| Cordon, A  | Comm Hlth Pgm Spec.     | 1.00         |
|  |                         | <b>1.00</b>  |
| <b>7. Special Populations &amp; Inter/Intra Agency Collaboration</b> |                         |              |
| Gustafson, K   | Health Pln & Pgm Spec   | 0.25         |
| Herlich, Y   | Public Health Nurse III | 0.50         |
| Pascual, H   | Public Health Nurse II  | 0.75         |
|  |                         | <b>1.50</b>  |
|  | <b>BRANCH TOTAL</b>     | <b>12.50</b> |

Public Health Services—Description of Programs and Services—January 2005

Program Budget

| PROGRAM   | FTE          | SALARY & BENEFITS  | SERVICES & SUPPLIES | EXPENSE CONTRACTS  | TOTAL COST         | STATE              | FEDERAL            | MAA/TCM          | FEES         | REALIGNMENT        | TOTAL REVENUE          | NET COUNTY COST |
|---|--------------|--------------------|---------------------|--------------------|--------------------|--------------------|--------------------|------------------|--------------|--------------------|------------------------|-----------------|
| 1) Clinical Services                                      | 5.75         | \$492,038          | \$216,750           | \$30,435           | \$739,223          | \$192,194          | \$327,250          | \$116,869        | \$768        | \$169,002          | \$806,083              | -\$66,860       |
| 2) Community Outreach & Education                         | 1.9          | \$189,582          | \$66,931            | \$320,970          | \$577,483          | \$137,281          | \$233,751          |                  |              | \$149,287          | \$520,319              | \$57,164        |
| 3) Evaluation & Community Assessment                      | 0.1          | \$9,228            | \$55,053            | \$387,622          | \$451,903          | \$128,129          | \$218,167          |                  |              | \$139,334          | \$485,630              | -\$33,727       |
| 4) Program/ Contract Management                           | 2.25         | \$225,912          | \$88,156            | \$402,030          | \$716,098          | \$164,738          | \$280,500          |                  |              | \$219,144          | \$664,382              | \$51,716        |
| 5) Provider Services                                      | 0            | \$0                | \$40,747            | \$369,497          | \$410,244          | \$109,825          | \$187,000          |                  |              | \$119,430          | \$416,255              | -\$6,011        |
| 6) San Diego Immunization Registry (SDIR)                 | 1.0          | \$102,072          | \$315,791           | \$922,178          | \$1,340,041        | \$486,000          |                    | \$57,853         |              | \$800,000          | \$1,343,853            | -\$3,812        |
| 7) Special Populations & Inter/Intra Agency Collaboration | 1.5          | \$128,646          | \$41,077            | \$519,408          | \$689,131          | \$183,042          | \$311,667          |                  |              | \$199,049          | \$693,758              | -\$4,627        |
| <b>Totals</b>   | <b>12.5</b>  | <b>\$1,147,478</b> | <b>\$824,505</b>    | <b>\$2,952,140</b> | <b>\$4,924,123</b> | <b>\$1,401,209</b> | <b>\$1,558,335</b> | <b>\$174,722</b> | <b>\$768</b> | <b>\$1,795,246</b> | <b>\$4,930,280</b>     | <b>-\$6,157</b> |
| <b>Budgeted difference</b>                                | <b>12.67</b> | <b>\$1,147,478</b> | <b>\$436,262</b>    | <b>\$3,354,094</b> | <b>\$4,937,834</b> |                    |                    |                  |              |                    | revenue minus expenses | <b>\$6,157</b>  |
|   | <b>*0.17</b> | <b>\$0</b>         | <b>-\$388,243</b>   | <b>\$401,954</b>   | <b>\$13,711</b>    |                    |                    |                  |              |                    |                        |                 |
| *.50 Patch should be attributed to STD                    |              |                    |                     |                    |                    |                    |                    |                  |              |                    |                        |                 |
| PHN III position budgeted at .67 should be a 1.0 FTE      |              |                    |                     |                    |                    |                    |                    |                  |              |                    |                        |                 |

Please note: The expense and revenue appropriations contained in this budget were valid at the time it was produced. The current approved budget will vary based upon mid-year adjustments as authorized by the County Board of Supervisors.

# Maternal, Child and Family Health Services Branch

## Staffing Detail By Program

| FISCAL YEAR 2004-2005 ADJUSTED BUDGET                       |                     |              |
|---|---------------------|--------------|
| PROGRAM   | Classification      | FTE          |
| <b><u>Black Infant Health (BIH)</u></b>                     |                     |              |
| Elkind, Phyllis   | Coord. CHDP         | 0.05         |
| Freeman, Rhonda   | CHlth Prog Spec.    | 0.50         |
| Shahri, Sheri   | Admin Analyst II    | 0.15         |
| White, Gayle  | HIth Plan&Prog Spec | 0.15         |
|   |                     | <b>0.85</b>  |
| <b><u>Child Health and Disability Prevention (CHDP)</u></b> |                     |              |
| Alleman, Erin   | CHlthPromSpec II    | 0.50         |
| Casaubon, Blanca  | PubHIthNurse II     | 1.00         |
| Cureg, Amethyst MD  | Pediatrician        | 0.45         |
| Dearborn, Michelle  | Inter Clerk Typist  | 1.00         |
| Elkind, Phyllis   | Coord. CHDP         | 0.75         |
| Gracia, Luz (4565/II)                                       | PubHIthNurse III    | 1.00         |
| Grayson, Carol  | Admin.Sec.II        | 1.00         |
| Gualta, Sophia (Stf Nrs II)                                 | PubHIthNurse II     | 1.00         |
| Honeycutt, Chris  | Admin Analyst II    | 0.50         |
| Jones, Nancy  | Inter Clerk Typist  | 1.00         |
| Lou-Martinez, Maureen                                       | PubHIthNurse III    | 1.00         |
| McGowan, Toosdhi  | CHlthPromSpec II    | 0.50         |
| Miclat, Ida   | Assoc. Acct.        | 0.55         |
| Nuevo, Mila   | Admin.Sec.II        | 1.00         |
| Perez, Wilfredo   | Analyst III         | 1.00         |
| Quintanar, Elena  | CHlthPromSpec II    | 0.50         |
| Rico, Maria   | Inter Clerk Typist  | 0.95         |
| Riddle, Pat   | PAA                 | 1.00         |
| Subido, Josephine   | Inter Clerk Typist  | 0.25         |
| Tirado, Gloria  | Inter Clerk Typist  | 1.00         |
| Vacant  | Inter Acct Clerk    | 1.00         |
| Velasco, Maria  | Inter Clerk Typist  | 1.00         |
| Waters, Jocelyn   | PubHIthNurse III    | 1.00         |
|   |                     | <b>18.95</b> |

| PROGRAM  | Classification              | FTE         |
|--|-----------------------------|-------------|
| <b><u>Child Health and Disability Prevention - Treatment Reimbursement (CHDP-TR)</u></b> |                             |             |
| Cureg, Amethyst MD   | Pediatrician                | 0.05        |
| Miclat, Ida  | Assoc. Acct.                | 0.45        |
| Rico, Maria  | Inter Clerk Typist          | 0.05        |
| Yabut, Ruben   | Inter Acct Clerk            | 1.00        |
|  |                             | <b>1.55</b> |
| <b><u>Chronic Disease and Health Disparities</u></b>                                     |                             |             |
| Honeycutt, Chris   | Admin Analyst II            | 0.50        |
| Pettiford, Kimberly  | CHlthPromSpec II            | 1.00        |
| Pugh,Willie L  | Code Enforcement Officer II | 1.00        |
| Vaninetti, Tony  | Community HIth Program Spec | 1.00        |
| Yancey,Adrienne  | Health Planning & Prog Spec | 1.00        |
|  |                             | <b>4.50</b> |
| <b><u>Dental Health Initiative/Share the Care and Nutrition</u></b>                      |                             |             |
| Alleman, Erin  | CHlthPromSpec II            | 0.50        |
| Yamagata, Peggy  | HIth Plan&Prog Spec         | 1.00        |
| O'Brien, Olga  | ComHIthPromAsst             | 1.00        |
|  |                             | <b>2.50</b> |
| <b><u>Fetal and Infant Mortality Review (FIMR)</u></b>                                   |                             |             |
| Tso, Cindy   | CHlthPromSpec II            | 0.15        |
|  |                             | <b>0.15</b> |
| <b><u>Healthcare Program for Children in Foster Care (HCPFC) Administration</u></b>      |                             |             |
| Liang, Krystal   | PubHIthNurse III            | 1.00        |
| Quinn, Judy  | PubHIthNurse IV             | 1.00        |
| Rgnl FC - Cason, Rebecca   | PubHIthNurse II             | 1.00        |
| Nillas, Lennie   | PubHIthNurse II             | 1.00        |
| Subido, Josephine  | Inter Clerk Typist          | 0.25        |
|  |                             | <b>4.25</b> |

Staffing Detail By Program (continued)

| PROGRAM   | Classification      | FTE          |
|---|---------------------|--------------|
| <b><u>Maternal and Child Health/ Perinatal Care Network (MCH/PCN)</u></b> |                     |              |
| Conrad, Susan   | PubHlthNurse III    | 1.00         |
| Cureg, Amethyst MD  | Pediatrician        | 0.50         |
| Elkind, Phyllis   | Coord. CHDP         | 0.20         |
| Jariangprasert, Sutida (Nid)  | Biostatistian       | 1.00         |
| Magdael,Soccoro   | Office Support Sec  | 1.00         |
| Shahri, Sheri   | Admin Analyst II    | 0.85         |
| Tso, Cindy  | CHlthPromSpec II    | 0.85         |
| White, Gayle  | Hlth Plan&Prog Spec | 0.85         |
|   |                     | <b>6.25</b>  |
| <b><u>MCFHS Assessment and Case Management</u></b>                        |                     |              |
| Arechiga, Gaby  | HumanSvcSpec        | 1.00         |
| Bularan, Josie  | HumanSvcSpec        | 1.00         |
| Diaz, Laura   | HumanSvcSpec        | 1.00         |
| Garcia, Carlota   | HumanSvcSpec        | 1.00         |
| Garcia, Cecilia   | HumanSvcSpec        | 1.00         |
| Gomez, Maria (Terri)  | HumanSvcSpec        | 1.00         |
| Guerrero, Veronica  | HumanSvcSpec        | 1.00         |
| Harrell,Virginia  | Pat. Srvs Spec. III | 1.00         |
| Hernandez, Zonnia   | Inter Clerk Typist  | 1.00         |
| Jones, Adriana  | HumanSvcSpec        | 1.00         |
| Quiroz, Maria   | HumanSvcSpec        | 1.00         |
| Rochin, Janey   | Inter Clerk Typist  | 0.75         |
| Silva, Dora (50%)   | HumanSvcSpec        | 0.50         |
| Subido, Josephine   | Inter Acct Clerk    | 0.50         |
| Villareal, Sary   | HumanSvcSpec        | 1.00         |
| Williams, Dianne  | Hlth Plan&Prog Spec | 0.50         |
|   |                     | <b>14.25</b> |

| PROGRAM  | Classification      | FTE          |
|--|---------------------|--------------|
| <b><u>MCFHS Nutrition</u></b>  |                     |              |
| McClanahan, Leah   | PubHlth Nutr Mgr    | 1.00         |
|  |                     | <b>1.00</b>  |
| <b><u>San Diego Kids Health Assurance Network (SD-KHAN) Access to Care</u></b> |                     |              |
| Freeman, Rhonda  | CHlth Prog Spec.    | 0.50         |
| McGowan, Toosdhi   | CHlthPromSpec II    | 0.50         |
| Quintanar, Elena   | CHlthPromSpec II    | 0.50         |
| Rochin, Janey  | Inter Clerk Typist  | 0.25         |
| Williams, Dianne   | Hlth Plan&Prog Spec | 0.50         |
|  |                     | <b>2.25</b>  |
| <b><u>Other</u></b>  |                     |              |
| Montano, Jerry   | Inter Acct Clerk    | 1.00         |
| <b>MCFHS TOTAL</b>   |                     | <b>57.50</b> |

Public Health Services—Description of Programs and Services—January 2005

Program Budget

| FISCAL YEAR 2004-2005 ADJUSTED BUDGET  |   |                   |                     |                   |             |                                       |             |          |             |           |               |                 |
|--|---|-------------------|---------------------|-------------------|-------------|---------------------------------------|-------------|----------|-------------|-----------|---------------|-----------------|
| PROGRAM  | FTE   | SALARY & BENEFITS | SERVICES & SUPPLIES | EXPENSE CONTRACTS | TOTAL COST  | STATE                                 | FEDERAL     | MAA/TCM  | REALIGNMENT | OTHER     | TOTAL REVENUE | NET COUNTY COST |
| Black Infant Health (BIH)  | 0.85  | \$92,875          | \$57,058            | \$770,450         | \$920,383   | \$831,791                             |             |          | \$88,592    |           | \$920,383     | \$0             |
| Child Health and Disability Prevention (CHDP)  | 18.95                                       | \$1,550,755       | \$604,038           | \$15,500          | \$2,170,293 | \$795,670                             | \$692,406   |          | \$682,217   |           | \$2,170,293   | \$0             |
| CHDP - Healthy Infant Program (HIP Regional PHNs - costs budgeted in regions; revenue budgeted in MCFHS) | Costs and FTE budgeted in regional budgets. |                   |                     |                   |             |                                       | \$728,578   |          | \$301,214   |           | \$1,029,792   | (\$1,029,792)   |
| Child Health and Disability Prevention - Treatment Reimbursement (CHDP-TR)                               | 1.55  | \$99,141          | \$766,703           |                   | \$865,844   |                                       |             |          | \$865,844   |           | \$865,844     | \$0             |
| Chronic Disease and Health Disparities   | 4.5   | \$422,469         | \$266,064           | \$415,000         | \$1,103,533 | \$670,083                             |             | \$30,000 | \$351,376   | \$52,074  | \$1,103,533   | \$0             |
| Dental Health Initiative/Share the Care and Nutrition  | 2.5   | \$219,184         | \$108,581           | \$350,000         | \$677,765   | \$465,835                             |             |          | \$186,304   | \$25,626  | \$677,765     | \$0             |
| Fetal and Infant Mortality Review (FIMR)   | 0.15  | \$12,227          | \$8,190             | \$29,300          | \$49,717    | \$33,695                              |             |          | \$16,022    |           | \$49,717      | \$0             |
| Healthcare Program for Children in Foster Care (HCPCFC) Administration                                   | 4.25  | \$388,816         | \$223,328           |                   | \$612,144   | \$112,325                             | \$313,399   |          | \$186,420   |           | \$612,144     | \$0             |
| HCPCFC Regional PHN's (costs and revenue budgeted in regions)  | Costs and FTE budgeted in regional budgets. |                   |                     |                   |             | Revenue budgeted in regional budgets. |             |          |             |           |               |                 |
| Maternal and Child Health/ Perinatal Care Network (MCH/PCN)  | 6.25  | \$546,563         | \$665,625           | \$97,500          | \$1,309,688 | \$497,949                             |             |          | \$811,739   |           | \$1,309,688   | (\$0)           |
| PCN Regional PHN's (costs budgeted in regions; revenue budgeted in MCFHS)                                | Costs and FTE budgeted in regional budgets. |                   |                     |                   |             | \$1,906,919                           |             |          | \$1,044,050 |           | \$2,950,969   | (\$2,950,969)   |
| MCFHS Assessment & Case Management   | 14.25                                       | \$905,372         | \$340,714           |                   | \$1,246,086 | \$240,752                             | \$470,455   |          | \$534,879   |           | \$1,246,086   | \$0             |
| MCFHS Nutrition  | 1.00  | \$76,419          | \$22,261            |                   | \$98,680    | \$49,340                              | \$32,049    |          | \$17,291    |           | \$98,680      | \$0             |
| San Diego Kids Health Assurance Network (SD-KHAN) Access to Care   | 2.25  | \$197,664         | \$42,544            | \$357,500         | \$597,708   | \$254,640                             | \$339,544   |          | \$3,523     |           | \$597,708     | \$0             |
| Position paid for by another Branch  | 1   | \$47,766          |                     |                   | \$47,766    |                                       |             |          |             | \$47,766  | \$47,766      | \$0             |
| Totals   | 57.50                                       | \$4,559,251       | \$3,105,106         | \$2,035,250       | \$9,699,607 | \$5,858,999                           | \$2,576,431 | \$30,000 | \$5,089,471 | \$125,466 | \$13,680,368  | \$(3,980,761)   |

| REGIONAL PHN'S PAID FOR BY MCFHS   |  |                   |                     |                   |             |  |           |         |             |       |               |                 |
|--|--|-------------------|---------------------|-------------------|-------------|--|-----------|---------|-------------|-------|---------------|-----------------|
| PROGRAM  | FTE  | SALARY & BENEFITS | SERVICES & SUPPLIES | EXPENSE CONTRACTS | TOTAL COST  | STATE  | FEDERAL   | MAA/TCM | REALIGNMENT | OTHER | TOTAL REVENUE | NET COUNTY COST |
|  | All Regional PHN S&B & Overhead Costs budgeted in Regions. |                   |                     |                   |             | Revenue for HIP and PCN budgeted in MCFHS; revenue for HCPCFC budgeted in regions. |           |         |             |       |               |                 |
| CHDP - Healthy Infant Program (HIP Regional PHNs - costs budgeted in regions; revenue budgeted in MCFHS) | 9.0  | \$882,781         | \$147,011           |                   | \$1,029,792 |  | \$728,578 |         | \$301,214   |       | \$1,029,792   | (\$1,029,792)   |
| HCPCFC Regional PHN's (costs and revenue budgeted in regions)  | 12.5   | \$1,111,463       | \$133,668           |                   | \$1,245,131 | Revenue Budgeted in regional budgets.  |           |         |             |       |               |                 |
| PCN Regional PHN's (costs budgeted in regions; revenue budgeted in MCFHS)                                | 23.5   |                   | \$511,544           |                   | \$2,950,969 | \$1,906,919  |           |         | \$1,044,050 |       | \$2,950,969   | (\$2,950,969)   |
| Total Regional PHN's paid for by MCFHS   | 45.0   |                   | \$792,223           |                   | \$5,225,892 | \$1,906,919  | \$728,578 |         | \$1,345,264 |       |               | \$(3,980,761)   |

Please note: The expense and revenue appropriations contained in this budget were valid at the time it was produced. The current approved budget will vary based upon mid-year adjustments as authorized by the County Board of Supervisors.

# HIV, STD and Hepatitis Branch— Sexually Transmitted Diseases and Hepatitis

## Staffing Detail By Program

| FISCAL YEAR 2004-2005 ADJUSTED BUDGET    |                                |              |
|--|--------------------------------|--------------|
| PROGRAM                                  | CLASSIFICATION                 | FTE          |
| <b>1) Clinical Services</b>              |                                |              |
| Gilchick, R                              | Physician                      | 1.00         |
| *Plander, J                              | Intermittent Temp Physician    | 0.20         |
| *Savittieri                              | Int Temp Physician Assistant   | 0.20         |
| Vacant                                   | Health Nurse IV                | 1.00         |
| De Los Reyes                             | Staff Nurse II                 | 1.00         |
| Keim, K                                  | Staff Nurse II                 | 1.00         |
| Dunaev, L                                | Staff Nurse II                 | 1.00         |
| Harris, A                                | Cert. Nurse Practitioner       | 1.00         |
| Osborne, E                               | Cert. Nurse Practitioner       | 1.00         |
| Runner, J                                | Cert. Nurse Practitioner       | 1.00         |
| Rubidoux, D                              | Senior Clerk                   | 1.00         |
| Martinez, M                              | Intermediate Clerk             | 1.00         |
| Roshnaye, M                              | Intermediate Clerk             | 1.00         |
| Verduzco, G                              | Intermediate Trans Typist      | 1.00         |
|  |                                | <b>12.40</b> |
| <b>2) Field &amp; Community Services</b> |                                |              |
| Arroyo, A                                | Supv CDI                       | 1.00         |
| **Vacant                                 | Supv CDI - still in peoplesoft | 0.00         |
| Bowen, L                                 | Communicable Dis. Invst.       | 1.00         |
| Cameon, C                                | Communicable Dis. Invst.       | 1.00         |
| Valasquez, A                             | Communicable Dis. Invst.       | 1.00         |
| Escalante, R                             | Sr Communicable Dis Invst.     | 1.00         |
|  |                                | <b>5.00</b>  |

| PROGRAM   | CLASSIFICATION              | FTE          |
|---|-----------------------------|--------------|
| <b>4) Hepatitis Prevention, Surveillance and Special Projects</b> |                             |              |
| Murray, P   | Hlth Svc Proj Coord         | 0.50         |
| Lee, M  | Epidemiologist II           | 1.00         |
| Perry, R  | Word Processor Op           | 1.00         |
| Sturak, C   | Health Info Specialist II   | 1.00         |
| Golston   | Intermediate Clerk          | 1.00         |
|   |                             | <b>4.50</b>  |
| <b>4.) Office of the Director</b>                                 |                             |              |
| *Gunn, R  | Intermittent Temp Physician | 0.25         |
| Murray, P   | Hlth Svc Proj Coord         | 0.50         |
| *Patch, P   | Admin Analyst II            | 0.50         |
| Thomas, J   | Admin Secretary II          | 1.00         |
|   | <b>TOTAL</b>                | <b>2.25</b>  |
|   | <b>BRANCH TOTAL</b>         | <b>24.15</b> |
| * Not factored in peoplesoft.                                     |                             |              |
| ** Sup CDI position should have been transferred to MCFHS.        |                             |              |



Public Health Services—Description of Programs and Services—January 2005

Program Budget

| FISCAL YEAR 2004-2005 ADJUSTED BUDGET                      |       |                   |                     |                   |             |           |           |           |          |             |               |                 |
|--|-------|-------------------|---------------------|-------------------|-------------|-----------|-----------|-----------|----------|-------------|---------------|-----------------|
| PROGRAM  | FTE   | SALARY & BENEFITS | SERVICES & SUPPLIES | EXPENSE CONTRACTS | TOTAL COST  | STATE     | FEDERAL   | MAA/TCM   | FEES     | REALIGNMENT | TOTAL REVENUE | NET COUNTY COST |
| 1) Clinical Services                                       | 12.4  | \$1,064,517       | \$244,475           | \$15,000          | \$1,323,992 |           |           | \$61,425  | \$60,000 | \$1,224,000 | \$1,345,425   | -\$21,433       |
| 2) Field & Community Services                              | 5     | \$383,778         | \$46,715            |                   | \$430,493   |           |           | \$22,163  |          | \$411,000   | \$433,163     | -\$2,670        |
| 3) Hepatitis Prevention, Surveillance and Special Projects | 4.5   | \$314,070         | \$13,179            | \$80,000          | \$407,249   | \$114,145 | \$144,426 | \$18,112  |          | \$133,000   | \$409,683     | -\$2,434        |
| 4) Office of Program Management                            | 2.25  | \$187,397         | \$22,765            |                   | \$210,162   |           |           | \$10,800  |          | \$200,425   | \$211,225     | -\$1,063        |
| Totals   | 24.15 | \$1,949,762       | \$327,134           | \$95,000          | \$2,371,896 | \$114,145 | \$144,426 | \$112,500 | \$60,000 | \$1,968,425 | \$2,399,496   | -\$27,600       |

*Please note: The expense and revenue appropriations contained in this budget were valid at the time it was produced. The current approved budget will vary based upon mid-year adjustments as authorized by the County Board of Supervisors.*

## HIV, STD and Hepatitis Branch—HIV

### Staffing Detail By Program

| PROGRAM                            | CLASSIFICATION           | FTE          |
|------------------------------------|--------------------------|--------------|
| <b>HIV/AIDS CARE AND TREATMENT</b> |                          |              |
| Cunningham, T                      | Chief, OAC               | 1.00         |
| Holleron, C                        | Admin Analyst II         | 0.95         |
| Honeycutt, P                       | Principle Admin Analyst  | 0.90         |
| Leach, Linda                       | Admin Analyst II         | 1.00         |
| O'Shea, D                          | Admin Analyst III        | 1.00         |
| Patterson, J                       | HHS Admin II             | 1.00         |
| Vacant                             | Intermediate Clerk       | 1.00         |
| Rasmussen, J                       | Admin Analyst II         | 0.86         |
| Schlissel, M                       | Admin Analyst II         | 1.00         |
| Torres, L                          | Admin Sec II             | 1.00         |
| Waters-Montijo, K                  | Asst Medial Svcs Admin   | 0.95         |
| <b>TOTAL</b>                       |                          | <b>10.66</b> |
| <b>HIV PREVENTION</b>              |                          |              |
| Farber, L                          | Comm Hlth Program Spc    | 1.00         |
| Holleron, C                        | Admin Analyst II         | 0.05         |
| Honeycutt, P                       | Principle Admin Analyst  | 0.10         |
| Rasmussen, J                       | Admin Analyst II         | 0.14         |
| Taylor, T                          | Admin Analyst II         | 1.00         |
| Waters-Montijo, K                  | Asst Medial Svcs Admin   | 0.05         |
| <b>TOTAL</b>                       |                          | <b>2.34</b>  |
| <b>AIDS CASE MANAGEMENT</b>        |                          |              |
| Applebaum, A                       | Correctional Counselor   | 1.00         |
| Feaster, V                         | Social Worker V          | 1.00         |
| Jennings, R                        | Community Hlth Prom Asst | 1.00         |
| Johnson, J                         | Social Worker V          | 1.00         |
| Smith, T                           | Comm Hlth Program Spec   | 1.00         |
| Zurek, T                           | Public Health Nurse II   | 1.00         |
| <b>TOTAL</b>                       |                          | <b>6.00</b>  |

| PROGRAM                           | CLASSIFICATION             | FTE          |
|-----------------------------------|----------------------------|--------------|
| <b>HIV COUNSELING AND TESTING</b> |                            |              |
| Awa, E                            | Communicable Disease Inv.  | 1.00         |
| Borntrager, D                     | Clinic Svc. Coordinator    | 1.00         |
| Catangay, C                       | Communicable Disease Inv.  | 1.00         |
| Claros, O                         | Certif. Nurse Practitioner | 1.00         |
| Engen, J                          | Communicable Disease Inv.  | 1.00         |
| Flores, M                         | Supr. Comm. Disease Inv.   | 1.00         |
| Garcia, S                         | Communicable Disease Inv.  | 1.00         |
| Gonzales, A                       | Senior Clerk               | 1.00         |
| Gonzalez-Fabiny, L                | Communicable Disease Inv.  | 1.00         |
| Hewitt, J                         | Communicable Disease Inv.  | 1.00         |
| Jackson, L                        | Communicable Disease Inv.  | 1.00         |
| Jazo, E                           | Communicable Disease Inv.  | 1.00         |
| La Jambe, B                       | Intermediate Clerk         | 1.00         |
| Lopez-Devereaux, D                | Communicable Disease Inv.  | 1.00         |
| Nwajauaku, T                      | Communicable Disease Inv.  | 1.00         |
| Perez, I                          | Social Svc Aide II         | 1.00         |
| Powell, T                         | Communicable Disease Inv.  | 1.00         |
| Vacant                            | Staff Nurse II             | 1.00         |
| Rullan-Tangonan, R                | Public Health Nurse III    | 1.00         |
| Souza, C                          | Communicable Disease Inv.  | 1.00         |
| <b>TOTAL</b>                      |                            | <b>20.00</b> |
| <b>TOTALS</b>                     |                            | <b>39.00</b> |

Public Health Services—Description of Programs and Services—January 2005

Program Budget

| HIV DIRECT CLIENT SERVICES—FISCAL YEAR 2004-2005 ADJUSTED BUDGET  |           |                   |                     |                               |                  |                  |                |               |                |                  |                  |
|---|-----------|-------------------|---------------------|-------------------------------|------------------|------------------|----------------|---------------|----------------|------------------|------------------|
| PROGRAM   | FTE       | SALARY & BENEFITS | SERVICES & SUPPLIES | SERVICES & SUPPLIES CONTRACTS | TOTAL COST       | STATE            | FEDERAL        | MAA/TCM       | REALIGNMENT    | TOTAL REVENUE    | NET COUNTY COST  |
| AIDS Case Management*   | 6         | 494,970           | 14,418              | 361,195                       | 870,583          | -                | 361,195        | -             | 200,000        | 561,195          | (309,388)        |
| HIV Counseling & Testing**  | 20        | 1,530,790         | 110,813             | 50,000                        | 1,691,603        | 1,151,176        | -              | 95,000        | 126,375        | 1,372,551        | (319,052)        |
| HIV Prevention***   | 0         | -                 | -                   | 366,788                       | 366,788          | 405,000          | -              | -             | -              | 405,000          | 38,212           |
| <b>Totals</b>   | <b>26</b> | <b>2,025,760</b>  | <b>125,231</b>      | <b>777,983</b>                | <b>2,928,974</b> | <b>1,556,176</b> | <b>361,195</b> | <b>95,000</b> | <b>326,375</b> | <b>2,338,746</b> | <b>(590,228)</b> |
| 04-05 Revised Proposed Budget   |           | 2,025,760         | 125,231             | 777,983                       | 2,928,974        | 1,556,176        | 361,195        | 95,000        | 326,375        | 2,338,746        | (590,228)        |
| NOTES: *Revenue for Case Management S&B is budgeted in low org 45090.   |           |                   |                     |                               |                  |                  |                |               |                |                  |                  |
| **Counseling & Testing and Case Management allocated expenditures for rent, utilities, guard and maintenance are budgeted in low org 45090. |           |                   |                     |                               |                  |                  |                |               |                |                  |                  |
| ***Salaries & Benefits for HIV Prevention are budgeted in low org 45090.  |           |                   |                     |                               |                  |                  |                |               |                |                  |                  |

| FISCAL YEAR 2004-2005 ADJUSTED BUDGET   |           |                   |                     |                   |                   |                  |                   |               |                |                   |                 |
|---|-----------|-------------------|---------------------|-------------------|-------------------|------------------|-------------------|---------------|----------------|-------------------|-----------------|
| PROGRAM   | FTE       | SALARY & BENEFITS | SERVICES & SUPPLIES | EXPENSE CONTRACTS | TOTAL COST        | STATE            | FEDERAL           | MAA/TCM       | OTHER          | TOTAL REVENUE     | NET COUNTY COST |
| HIV/AIDS Care and Treatment*  | 10.66     | 968,404           | 743,769             | 9,291,471         | 11,003,644        | 911,022          | 10,022,733        | 17,000        | 133,623        | 11,084,378        | 80,734          |
| HIV Prevention **   | 2.34      | 210,281           | 63,239              | 1,820,919         | 2,094,439         | 2,072,008        | -                 | -             | -              | 2,072,008         | (22,431)        |
| <b>Totals</b>   | <b>13</b> | <b>1,178,685</b>  | <b>807,008</b>      | <b>11,112,390</b> | <b>13,098,083</b> | <b>2,983,030</b> | <b>10,022,733</b> | <b>17,000</b> | <b>133,623</b> | <b>13,156,386</b> | <b>58,303</b>   |
| 04-05 Revised Proposed Budget   |           | 13                | 1,178,685           | 807,008           | 11,112,390        | 2,983,030        | 10,022,733        | 17,000        | 133,623        | 13,156,386        | 58,303          |
| NOTES: *S&S for HIV/AIDS Care & Treatment includes lease costs, guard costs, maintenance, utilities for both orgs which is partially offset by sublease costs.      |           |                   |                     |                   |                   |                  |                   |               |                |                   |                 |
| Revenue for AIDS case management costs in org 45065 in the amount of \$295,000 is realized in this org.   |           |                   |                     |                   |                   |                  |                   |               |                |                   |                 |
| **Net County Costs for HIV Prevention includes S&B for which revenue is realized in Org 45065, and fringe benefits in excess of 30% rate that the State will allow. |           |                   |                     |                   |                   |                  |                   |               |                |                   |                 |

Please note: The expense and revenue appropriations contained in this budget were valid at the time it was produced. The current approved budget will vary based upon mid-year adjustments as authorized by the County Board of Supervisors.

# Tuberculosis Control and Refugee Health Branch

## Staffing Detail By Program

| FISCAL YEAR 2004 - 2005 ADJUSTED BUDGET |                                 |       |
|---|---------------------------------|-------|
| <u>TB SURVEILLANCE:</u>                 |                                 |       |
| NAME                                    | CLASSIFICATION                  | FTE   |
| Abenojar, Gabriela                      | Communicable Disease Investgr   | 0.6   |
| Arenas, Jose A                          | Communicable Disease Investgr   | 0.6   |
| Ariola, Valerie                         | Communicable Disease Investgr   | 0.6   |
| Banks, Donna D                          | Admin Secretary II              | 0.3   |
| Bethel, Linda                           | Public Health Nurse IV          | 0.3   |
| Colorado, Alberto                       | Clinic Services Coordinator     | 0.3   |
| Covell, Lucinda C                       | Admin Analyst I                 | 0.3   |
| Dahl, Patricia                          | Public Health Nurse III         | 0.9   |
| Flippo, Janis E                         | Sr Clerk                        | 0.3   |
| Furtzgaig, Araceli                      | Intermediate Account Clerk      | 0.3   |
| Garcia, Rafael A                        | Human Services Specialist       | 0.4   |
| Goez, Sandra                            | Intermediate Clerk              | 0.3   |
| Griffith, Peggy L                       | Word Processor Operator         | 0.3   |
| Hunt, Gale E                            | Intermediate Clerk              | 0.3   |
| Keenan, Kathleen M                      | Supv Communicable Disease Inv   | 0.6   |
| Vacant                                  | Health Information Spec II      | 0.1   |
| Kozik, Christine                        | Health Information Spec I       | 0.8   |
| Lewis, Janette L                        | Public Health Nurse Manager     | 0.3   |
| Liao, Jonabelle                         | Communicable Disease Investgr   | 0.6   |
| Lobo, Diana                             | Health Information Spec I       | 0.3   |
| Mandagie, Devery E                      | Public Health Nurse III         | 0.9   |
| McGee, Shelley L                        | Office Support Specialist       | 0.3   |
| Vacant                                  | Sr Admissions Clerk             | 1.0   |
| Miner, Angie                            | Quality Assurance Specialist    | 0.5   |
| Moser, Kathy                            | Chief, TB Control & Border Hlth | 0.2   |
| Ocana, Jorge (Miguel)                   | Human Services Specialist       | 0.4   |
| Owens, Sandy                            | Administrative Analyst III      | 0.2   |
| Paida, Paulino                          | Health Information Spec I       | 0.5   |
| Reed, Marilyn S                         | Intermediate Clerk              | 0.3   |
| Roome, Tanya L                          | Intermediate Clerk              | 0.3   |
| Ryan, Cecily                            | Public Health Nurse III         | 0.9   |
| Sanchez, Benjamin                       | Health Information Spec I       | 1.0   |
| Thomas, Beverley                        | Intermediate Clerk              | 0.3   |
| Velasco, Francisco J                    | Human Services Specialist       | 0.4   |
| TOTAL                                   |                                 | 15.21 |

| <u>TB CASE MANAGEMENT:</u> |                                 |       |
|----------------------------|---------------------------------|-------|
| NAME                       | CLASSIFICATION                  | FTE   |
| Vacant                     | Social Worker II                | 0.5   |
| Abenojar, Gabriela         | Communicable Disease Investgr   | 0.2   |
| Angeles, Josie             | Social Services Aide            | 1.0   |
| Arenas, Jose A             | Communicable Disease Investgr   | 0.2   |
| Ariola, Valerie            | Communicable Disease Investgr   | 0.2   |
| Banks, Donna D             | Admin Secretary II              | 0.3   |
| Bethel, Linda              | Public Health Nurse IV          | 0.3   |
| Colorado, Alberto          | Clinic Services Coordinator     | 0.3   |
| Covell, Lucinda C          | Admin Analyst I                 | 0.3   |
| Dahl, Patricia             | Public Health Nurse III         | 0.1   |
| Dee, Richard               | Social Services Aide II         | 1.0   |
| Diaz, Jaime C              | Social Services Aide II         | 1.0   |
| Dicken, Barbara            | Licensed Vocational Nurse       | 0.7   |
| Flippo, Janis E            | Sr Clerk                        | 0.3   |
| Fregoso, Maricela          | Social Services Aide            | 1.0   |
| Furtzgaig, Araceli         | Intermediate Account Clerk      | 0.3   |
| Garcia, Rafael A           | Human Services Specialist       | 0.4   |
| Goez, Sandra               | Intermediate Clerk              | 0.3   |
| Griffith, Peggy L          | Word Processor Operator         | 0.3   |
| Herrera, Julia             | Social Services Aide II         | 1.0   |
| Hunt, Gale E               | Intermediate Clerk              | 0.3   |
| Keenan, Kathleen M         | Supv Communicable Disease Inv   | 0.2   |
| Lewis, Janette L           | Public Health Nurse Manager     | 0.3   |
| Liao, Jonabelle            | Communicable Disease Investgr   | 0.2   |
| Lobo, Diana                | Health Information Spec I       | 0.3   |
| Luong, Ky                  | Social Services Aide II         | 1.0   |
| Mandagie, Devery E         | Public Health Nurse III         | 0.1   |
| McGee, Shelley L           | Office Support Specialist       | 0.3   |
| Moser, Kathy               | Chief, TB Control & Border Hlth | 0.2   |
| Ocana, Jorge (Miguel)      | Human Services Specialist       | 0.4   |
| Owens, Sandy               | Administrative Analyst III      | 0.2   |
| Reed, Marilyn S            | Intermediate Clerk              | 0.3   |
| Roome, Tanya L             | Intermediate Clerk              | 0.3   |
| Thomas, Beverley           | Intermediate Clerk              | 0.3   |
| Tran, Minh Dung            | Social Services Aide II         | 1.0   |
| Velasco, Francisco J       | Human Services Specialist       | 0.4   |
| Zurek, Rebeca              | Mntl Hlth Case Mgmt Asst        | 1.0   |
| TOTAL                      |                                 | 16.06 |

| <u>TB CLINIC:</u>     |                                 |       |
|-----------------------|---------------------------------|-------|
| NAME                  | CLASSIFICATION                  | FTE   |
| Vacant                | Social Worker II                | 0.5   |
| Abenojar, Gabriela    | Communicable Disease Investgr   | 0.2   |
| Vacant                | Public Health Nurse IV          | 0.2   |
| Andre Westwood, Marie | Licensed Vocational Nurse       | 1.0   |
| Arenas, Jose A        | Communicable Disease Investgr   | 0.2   |
| Ariola, Valerie       | Communicable Disease Investgr   | 0.2   |
| Banks, Donna D        | Admin Secretary II              | 0.3   |
| Bethel, Linda         | Public Health Nurse IV          | 0.3   |
| Contreras, Juan       | Community Living Aide           | 1.0   |
| Covell, Lucinda C     | Admin Analyst I                 | 0.3   |
| DaRosa, Mary          | Intermediate Clerk              | 1.0   |
| Dicken, Barbara       | Licensed Vocational Nurse       | 0.3   |
| Dwyer, James          | Radiologic Technologist         | 1.0   |
| Flippo, Janis E       | Sr Clerk                        | 0.3   |
| Furtzgaig, Araceli    | Intermediate Account Clerk      | 0.3   |
| Gittleman, Lisa       | Certified Nurse Practitioner    | 0.8   |
| Goez, Sandra          | Intermediate Clerk              | 0.3   |
| Griffith, Peggy L     | Word Processor Operator         | 0.3   |
| Gutierrez, Sandra     | Staff Nurse II                  | 1.0   |
| Hamlett, Frank B      | Radiologist                     | 1.0   |
| Hunt, Gale E          | Intermediate Clerk              | 0.3   |
| Keenan, Kathleen M    | Supv Communicable Disease Inv   | 0.2   |
| Lewis, Janette L      | Public Health Nurse Manager     | 0.3   |
| Liao, Jonabelle       | Communicable Disease Investgr   | 0.2   |
| Lobo, Diana           | Health Information Spec I       | 0.3   |
| Lopez, Silvia         | Admissions Clerk                | 1.0   |
| Lozano, Ana C         | Licensed Vocational Nurse       | 1.0   |
| McGee, Shelley L      | Office Support Specialist       | 0.3   |
| Meyer, Phyllis J      | Radiologic Technologist         | 1.0   |
| Miner, Angie          | Quality Assurance Specialist    | 0.5   |
| Moser, Kathy          | Chief, TB Control & Border Hlth | 0.2   |
| Nguyen, Khanh H       | Social Services Aide            | 1.0   |
| Owens, Sandy          | Administrative Analyst III      | 0.2   |
| Reed, Marilyn S       | Intermediate Clerk              | 0.3   |
| Rojas, Mireya E       | Admissions Clerk                | 1.0   |
| Roome, Tanya L        | Intermediate Clerk              | 0.3   |
| Ruiz-Rueda, Sonia A   | Staff Nurse II                  | 1.0   |
| Ryan, Cecily          | Public Health Nurse III         | 0.1   |
| Sisneros, Vanessa M.  | Admissions Clerk                | 1.0   |
| Thomas, Beverley      | Intermediate Clerk              | 0.3   |
| Tracy, Mark J         | Physician                       | 1.0   |
| Wynn, Leslie          | Public Health Nurse IV          | 1.0   |
| TOTAL                 |                                 | 22.48 |

Staffing Detail By Program (continued)

| <b><u>TB EDUCATION &amp; OUTREACH</u></b>       |                                 |             |
|---|---------------------------------|-------------|
| <b>PROGRAM</b>                                  | <b>CLASSIFICATION</b>           | <b>FTE</b>  |
| Vacant  | Public Health Nurse IV          | 0.8         |
| Banks, Donna D                                  | Admin Secretary II              | 0.3         |
| Bethel, Linda                                   | Public Health Nurse IV          | 0.3         |
| Colorado, Alberto                               | Clinic Services Coordinator     | 0.3         |
| Covell, Lucinda C                               | Admin Analyst I                 | 0.3         |
| Flippo, Janis E                                 | Sr Clerk                        | 0.3         |
| Furtzaig, Araceli                               | Intermediate Account Clerk      | 0.3         |
| Garcia, Rafael A                                | Human Services Specialist       | 0.2         |
| Griffith, Peggy L                               | Word Processor Operator         | 0.3         |
| Vacant  | Health Information Spec II      | 0.9         |
| Kozik, Christine                                | Health Information Spec I       | 0.2         |
| Lewis, Janette L                                | Public Health Nurse Manager     | 0.3         |
| Lobo, Diana                                     | Health Information Spec I       | 0.3         |
| McGee, Shelley L                                | Office Support Specialist       | 0.3         |
| Moser, Kathy                                    | Chief, TB Control & Border Hlth | 0.2         |
| Ocana, Jorge (Miguel)                           | Human Services Specialist       | 0.2         |
| Owens, Sandy                                    | Administrative Analyst III      | 0.2         |
| Reed, Marilyn S                                 | Intermediate Clerk              | 0.3         |
| Roome, Tanya L                                  | Intermediate Clerk              | 0.3         |
| Thomas, Beverley                                | Intermediate Clerk              | 0.3         |
| Velasco, Francisco J                            | Human Services Specialist       | <u>0.2</u>  |
| <b>TOTAL</b>                                    |                                 | <b>6.30</b> |
| <b><u>REFUGEE HEALTH ASSESSMENT PROGRAM</u></b> |                                 |             |
| Gittleman, Lisa                                 | Certified Nurse Practitioner    | 0.2         |
| Miner, Angie                                    | Quality Assurance Specialist    | 0.1         |
| Moser, Kathy                                    | Chief, TB Control & Border Hlth | 0.1         |
| Owens, Sandy                                    | Administrative Analyst III      | 0.1         |
| Paida, Paulino                                  | Health Information Spec I       | <u>0.5</u>  |
| <b>TOTAL</b>                                    |                                 | <b>0.95</b> |
| <b>BRANCH TOTAL</b>                             |                                 | <b>61.0</b> |

Public Health Services—Description of Programs and Services—January 2005

Program Budget

| FISCAL YEAR 2004-2005 ADJUSTED BUDGET |              |                   |                     |                   |              |              |                  |                            |                                |                |                  |                        |                  |                        |                    |                  |
|---------------------------------------|--------------|-------------------|---------------------|-------------------|--------------|--------------|------------------|----------------------------|--------------------------------|----------------|------------------|------------------------|------------------|------------------------|--------------------|------------------|
| REVENUE BY SOURCE                     |              |                   |                     |                   |              |              |                  |                            |                                |                |                  |                        |                  |                        |                    |                  |
| PROGRAM                               | FTE          | SALARY & BENEFITS | SERVICES & SUPPLIES | EXPENSE CONTRACTS | FIXED ASSETS | COST APPLIED | TOTAL COST       | STATE AID St.TB Initiative | ST. AID OTHER St Grants - RHAP | Fed.Other HRSA | Fed.Aid TB CDC   | Recovered Expenditures | Realign          | MAA X-RAYS DOT SKIN T. | TOTAL REVENUE      | NET COUNTY COST  |
| TB Surveillance                       | 15.21        | \$1,109,442       | \$211,588           | \$121,530         | \$0          | 0.00%        | \$1,468,623      | \$149,628                  | \$0                            | \$88,055       | \$560,614        | \$0                    | \$635,691        | \$163,088              | <b>\$1,597,075</b> | (128,453)        |
| TB Clinical Services                  | 22.48        | \$1,691,402       | \$322,577           | \$143,354         | \$0          | 0.00%        | \$2,183,396      | \$222,451                  | \$0                            | \$130,896      | \$833,369        | \$0                    | \$944,975        | \$242,435              | <b>\$2,374,126</b> | (190,730)        |
| TB Case Management                    | 16.06        | \$1,068,254       | \$203,733           | \$144,314         | \$0          | 0.00%        | \$1,442,364      | \$146,952                  | \$0                            | \$86,481       | \$550,593        | \$0                    | \$624,329        | \$160,173              | <b>\$1,568,528</b> | (126,165)        |
| TB Education and Outreach             | 6.30         | \$485,391         | \$92,572            | \$139,071         | \$0          | 0.00%        | \$743,097        | \$75,709                   | \$0                            | \$44,569       | \$283,755        | \$0                    | \$321,755        | \$82,547               | <b>\$808,335</b>   | (65,238)         |
| Refugee Health Assessment Program     | 0.95         | \$54,710          | \$31,541            | \$232,500         | \$0          | 0.00%        | \$318,750        | \$0                        | \$318,750                      | \$0            | \$0              | \$0                    | \$0              | \$0                    | <b>\$318,750</b>   | 0                |
| <b>Totals</b>                         | <b>61.00</b> | <b>4,409,199</b>  | <b>862,011</b>      | <b>780,769</b>    | <b>0</b>     | <b>0</b>     | <b>6,156,228</b> | <b>594,740</b>             | <b>318,750</b>                 | <b>350,000</b> | <b>2,228,331</b> | <b>0</b>               | <b>2,526,750</b> | <b>648,242</b>         | <b>6,666,814</b>   | <b>(510,586)</b> |

Please note: The expense and revenue appropriations contained in this budget were valid at the time it was produced. The current approved budget will vary based upon mid-year adjustments as authorized by the County Board of Supervisors.

Note: \$425,000 State RHAP grant is for only 75% of FY0405 = \$318,750

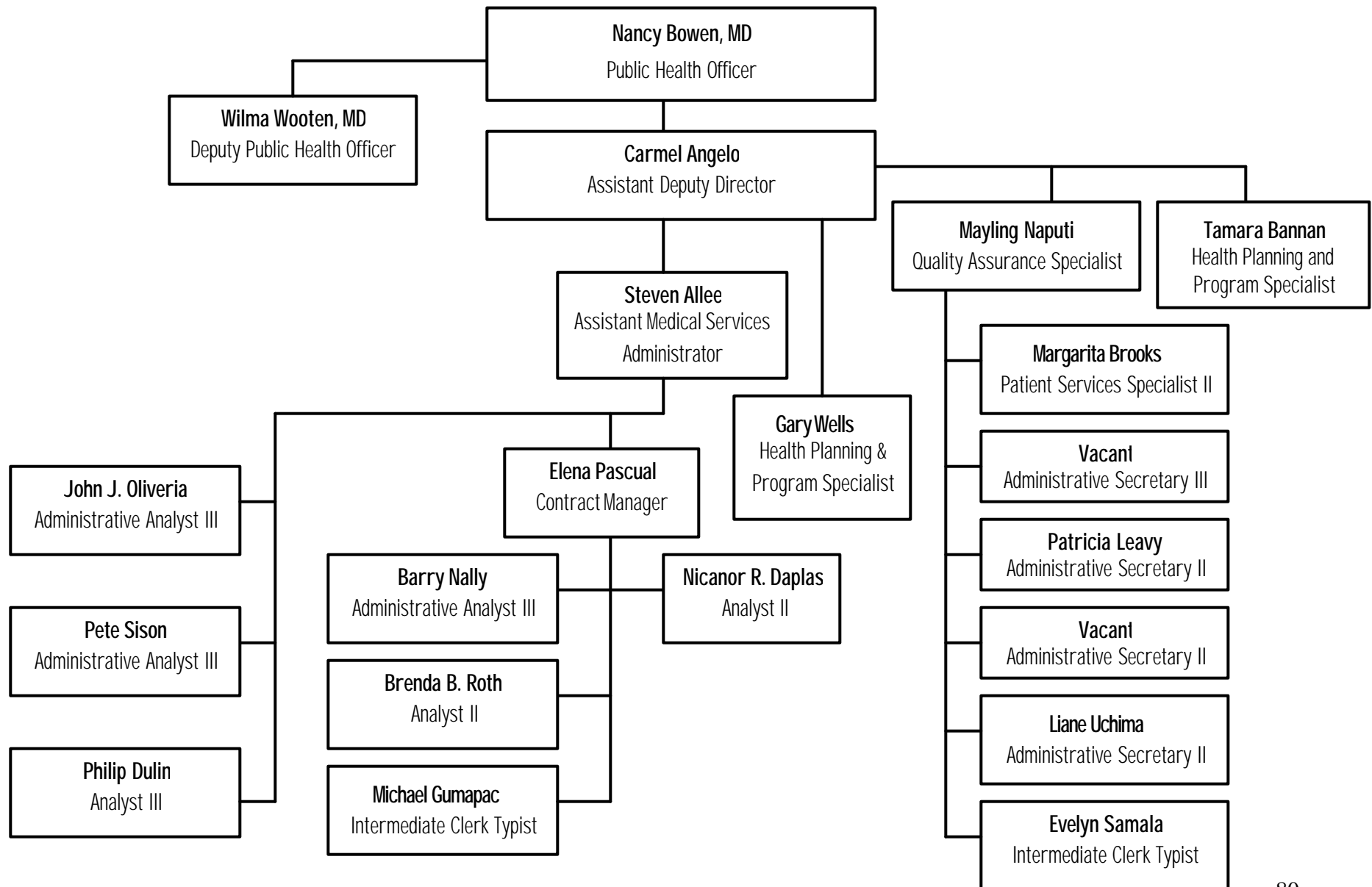
## Section 3



## Organizational Charts

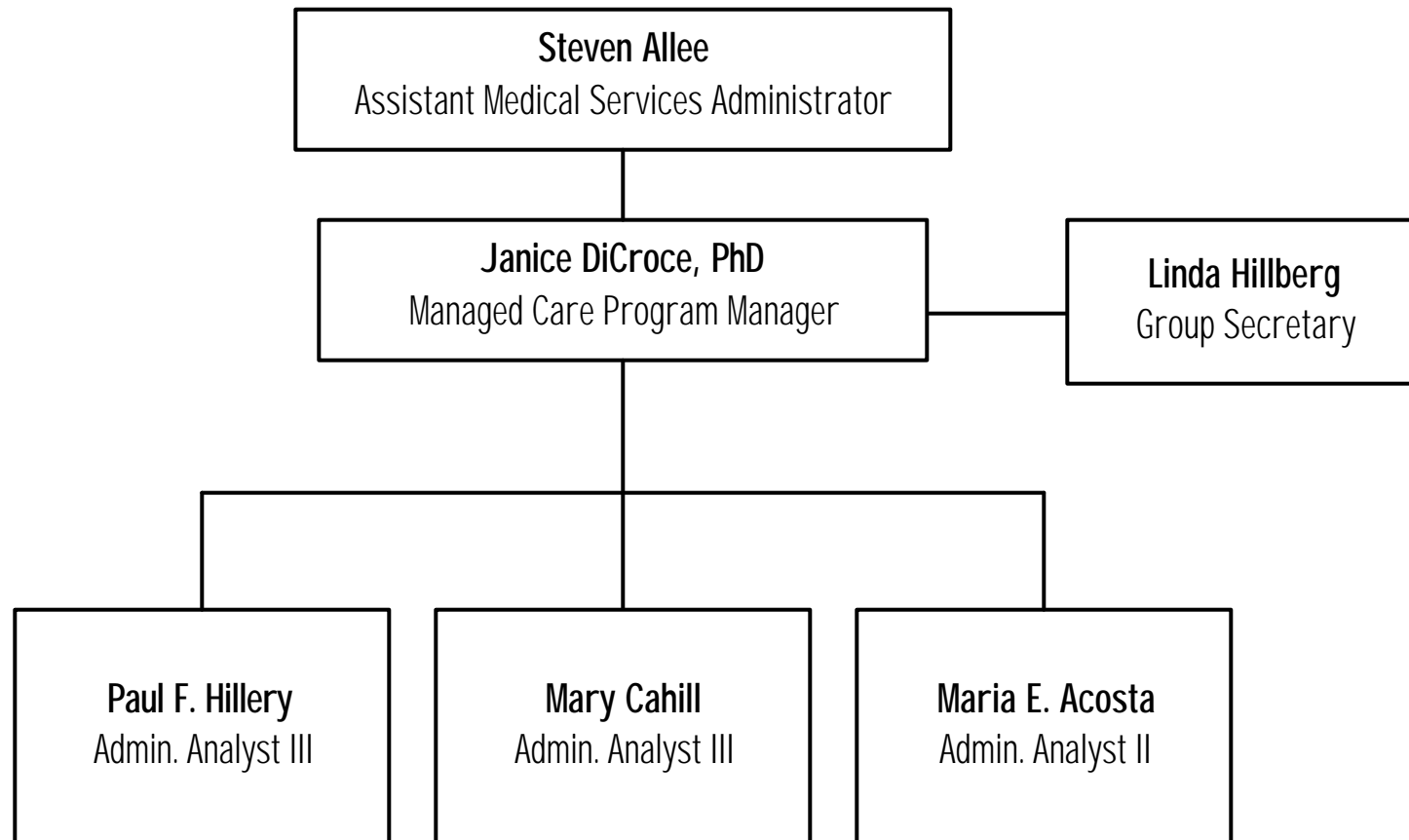


## Administration for Public Health Services Branch—Administration



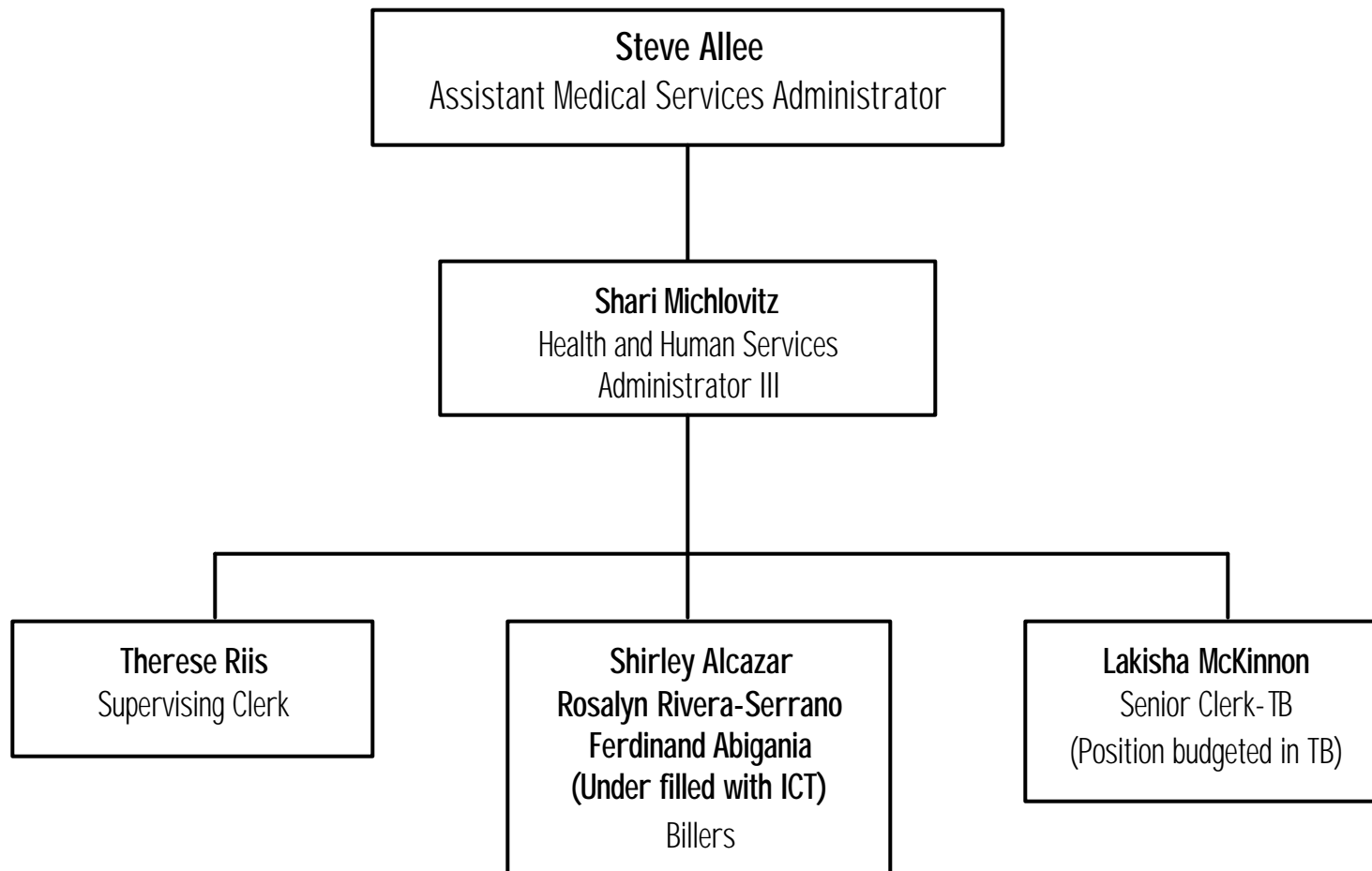


## Administration for Public Health Services Branch— Medi-Cal Administrative Activities and Targeted Case Management

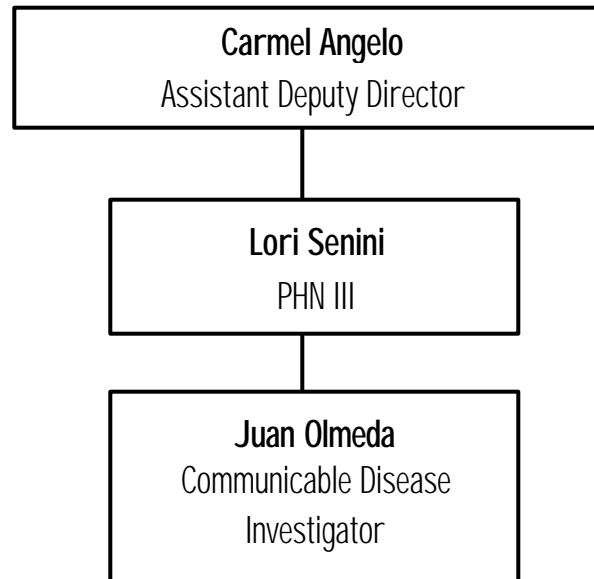


## Administration for Public Health Services Branch— Patient Administrative Services

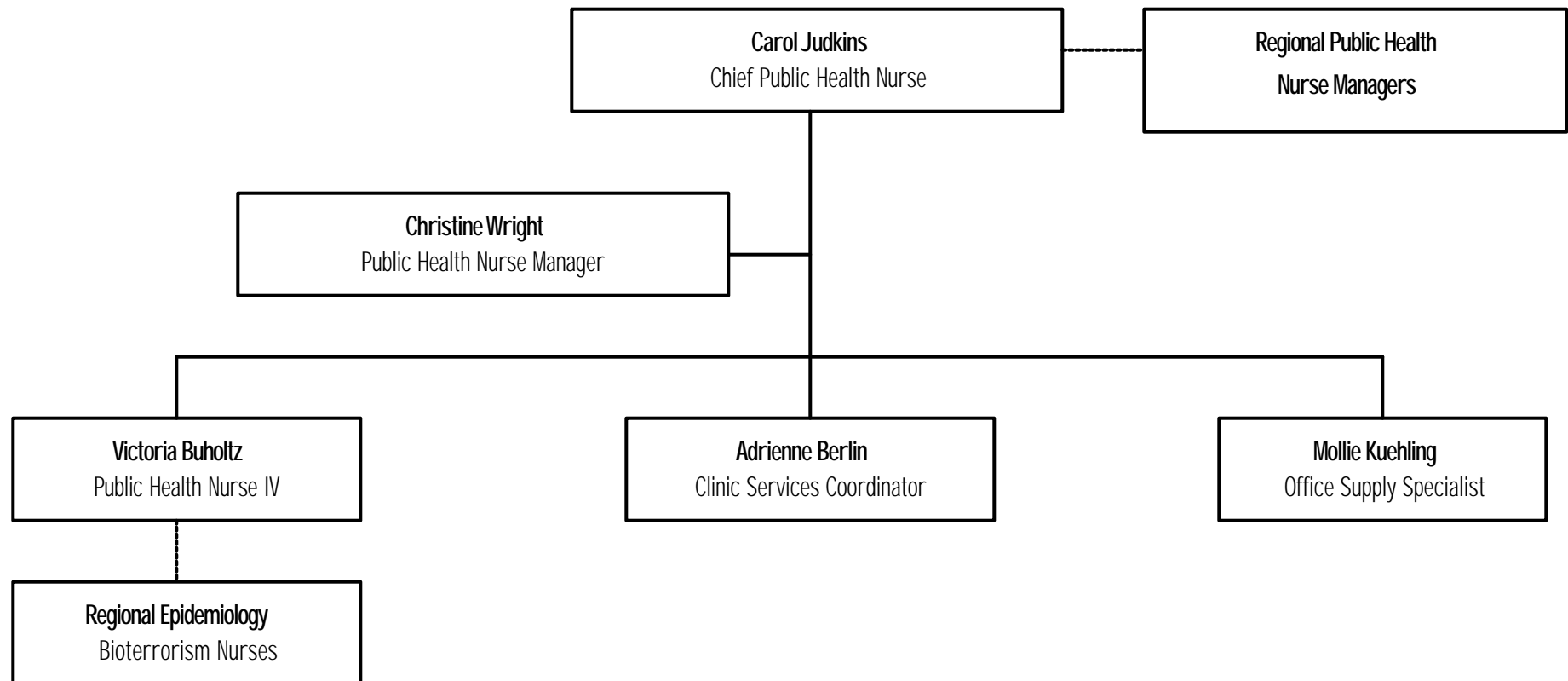
### Public Health Billing/Cashier Unit



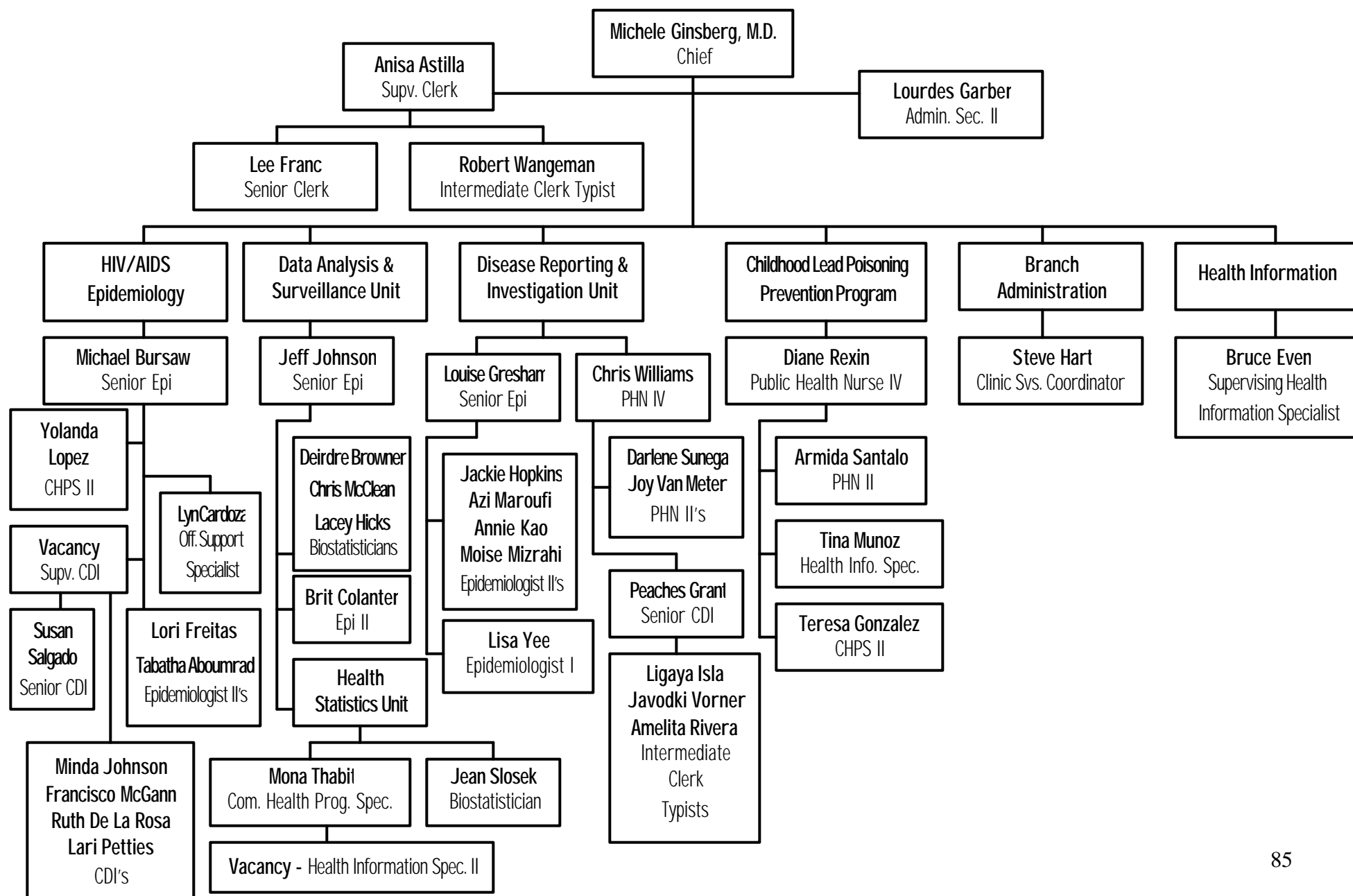
## Administration for Public Health Services Branch— Border Health



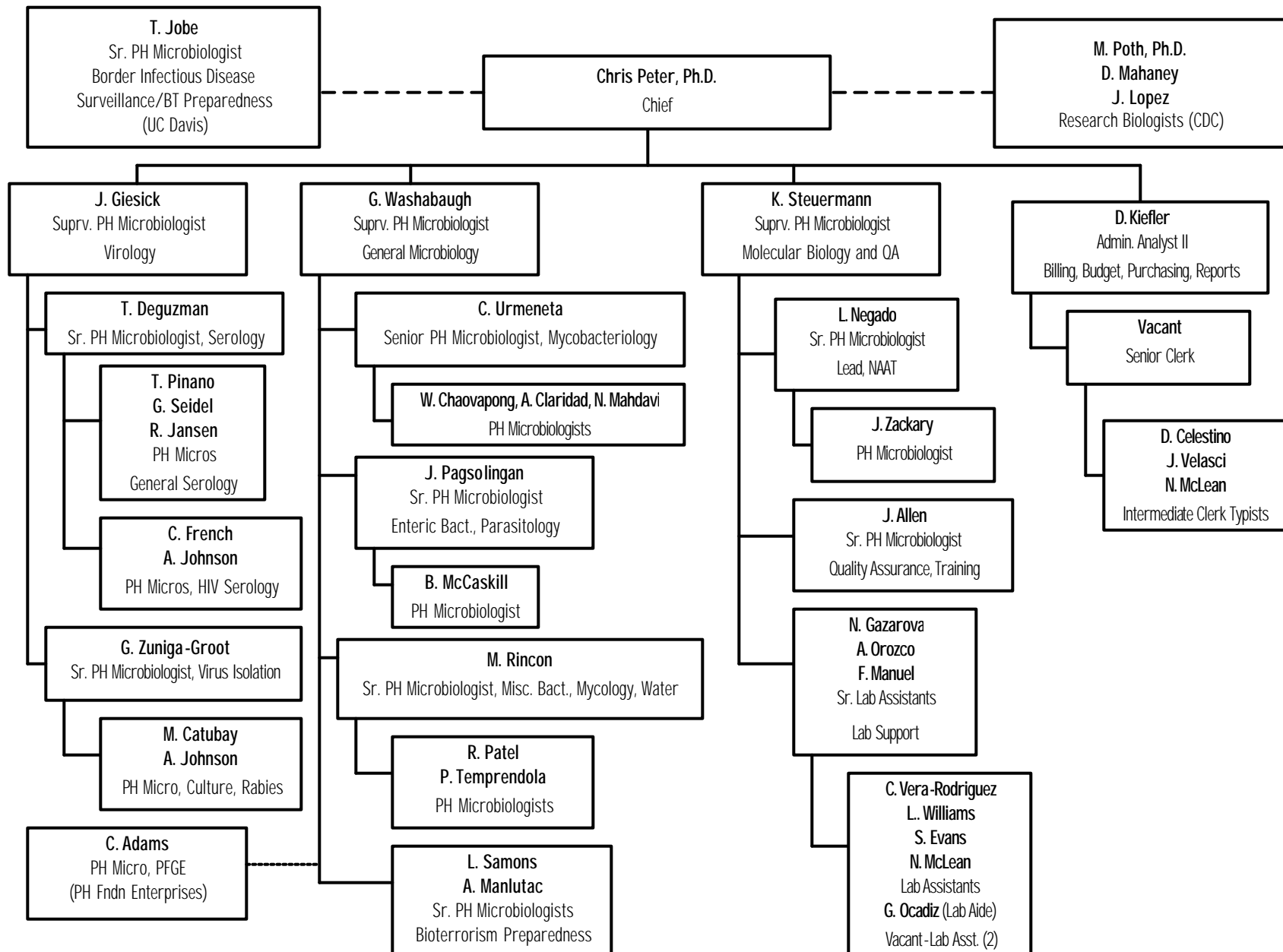
## Administration for Public Health Nursing



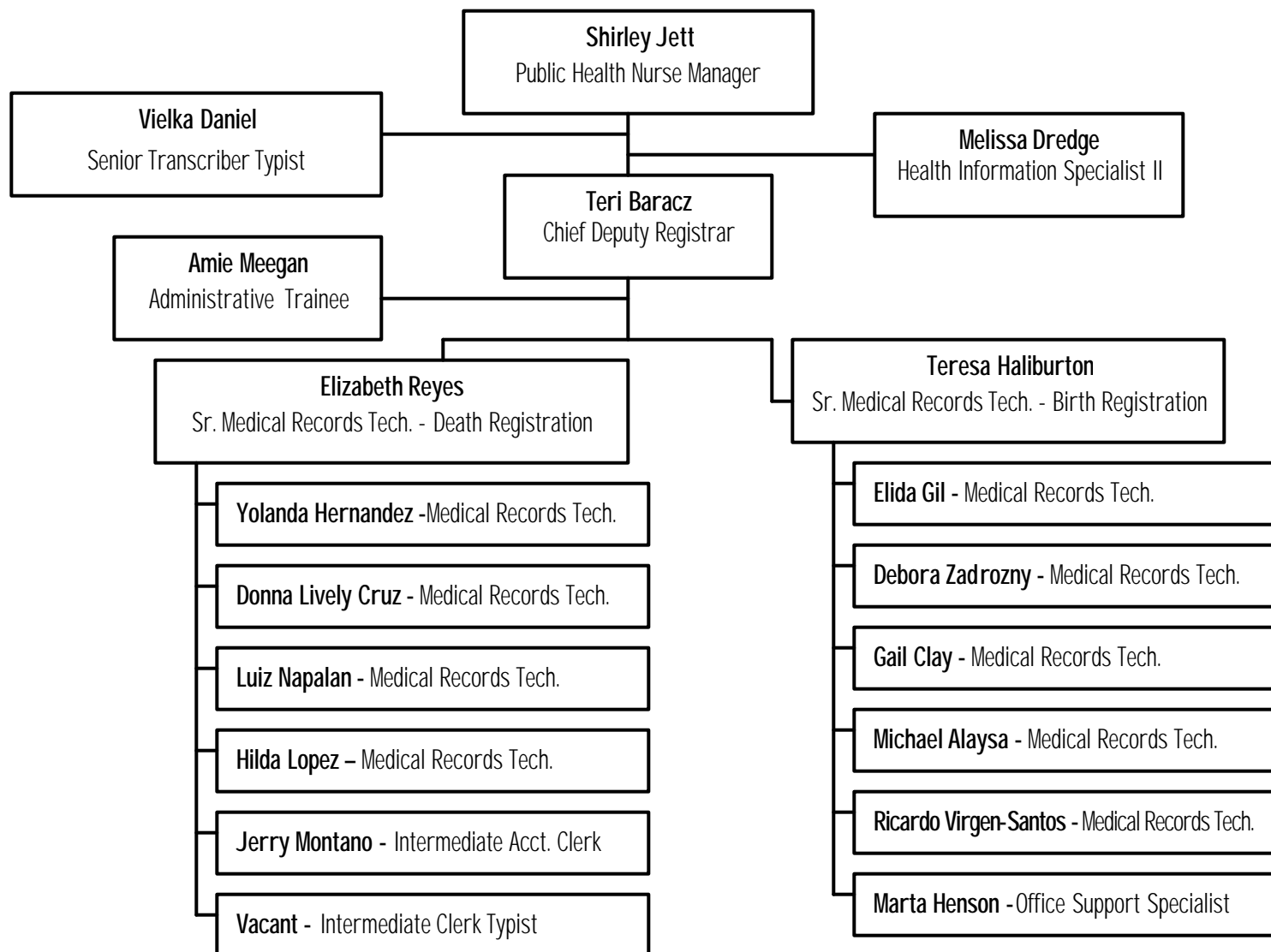
## Community Epidemiology Branch—Epidemiology



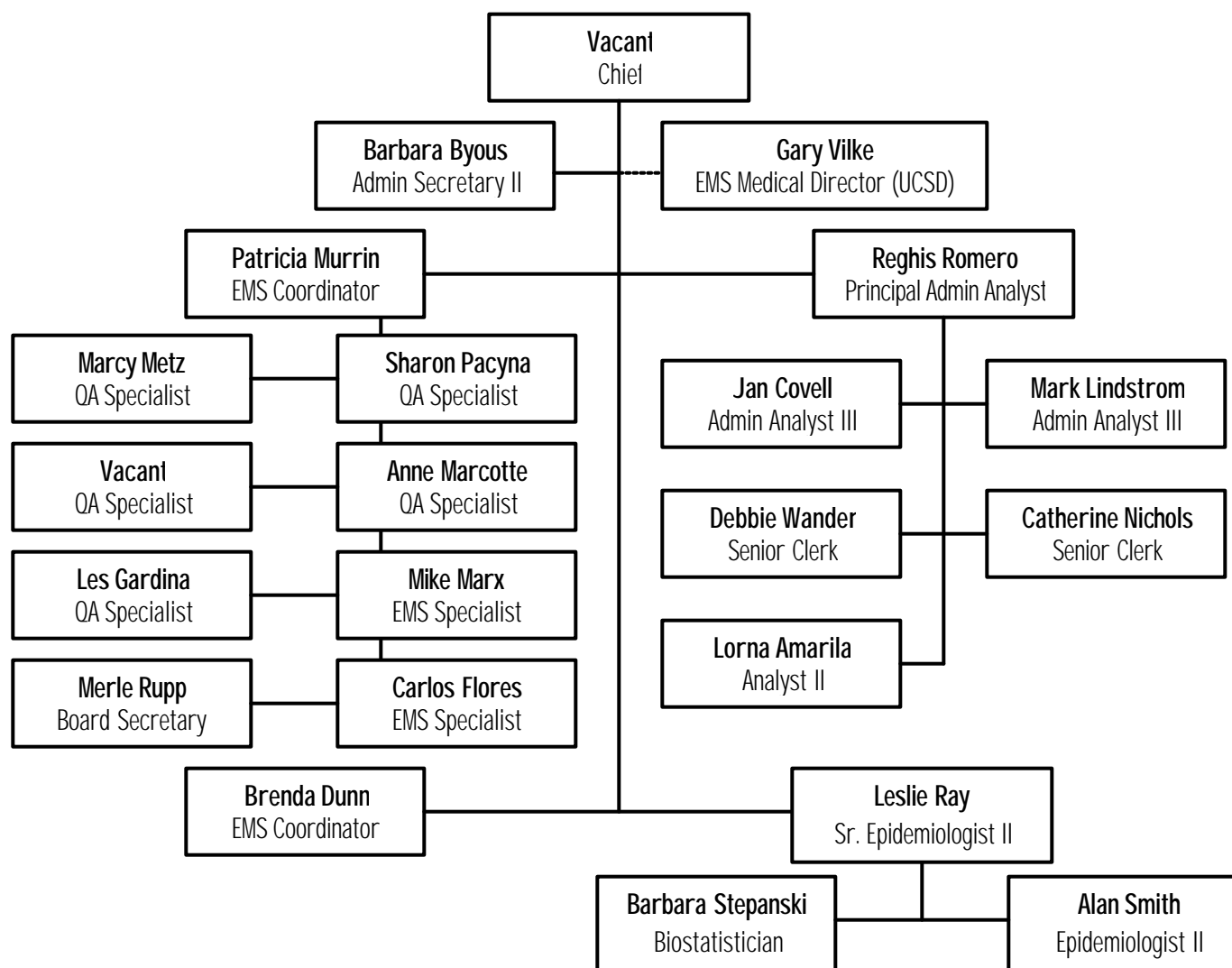
# Community Epidemiology Branch—Public Health Laboratory



## Community Epidemiology Branch—Vital Statistics

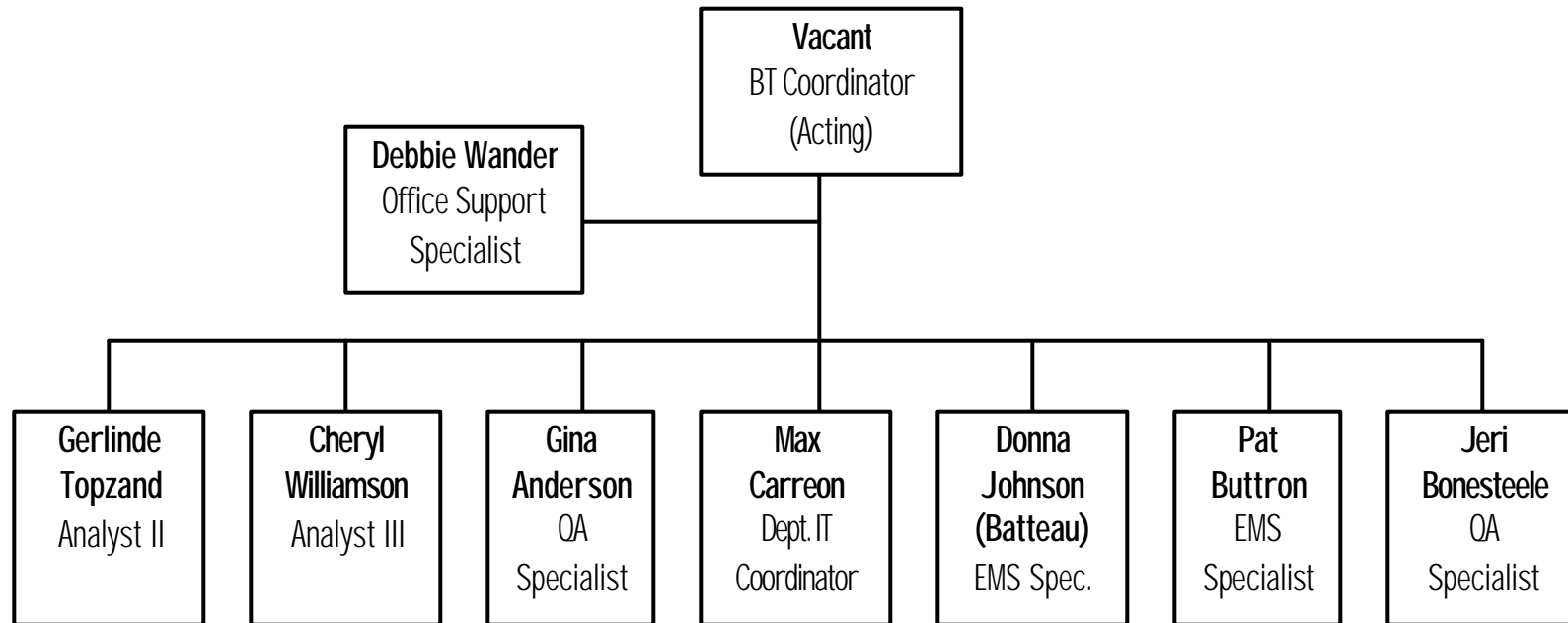


# Emergency Medical Services, Emergency Preparedness and Disaster Medical Services Branch—Emergency Medical Services

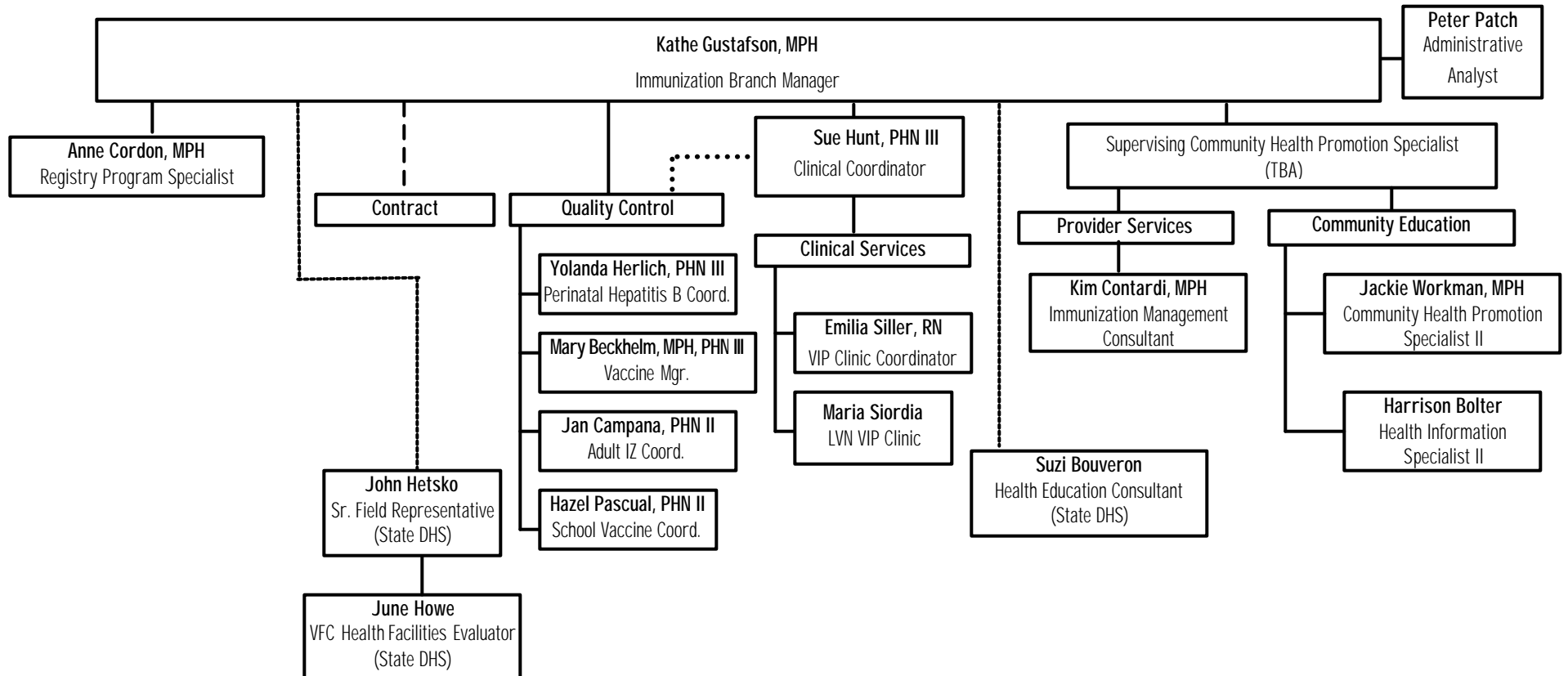




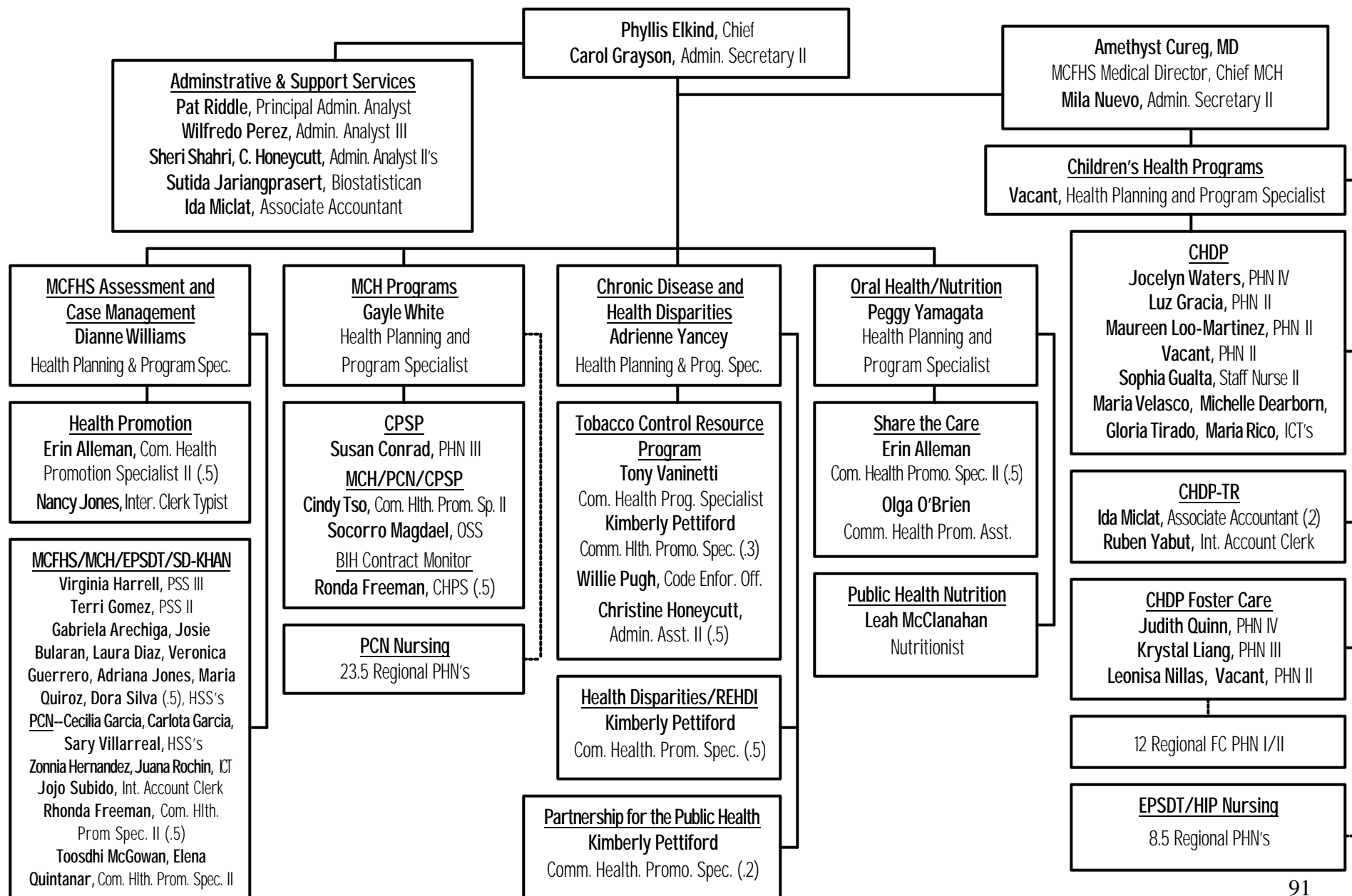
## Emergency Medical Services, Emergency Preparedness and Disaster Medical Services Branch—Emergency Preparedness and Disaster Medical Services



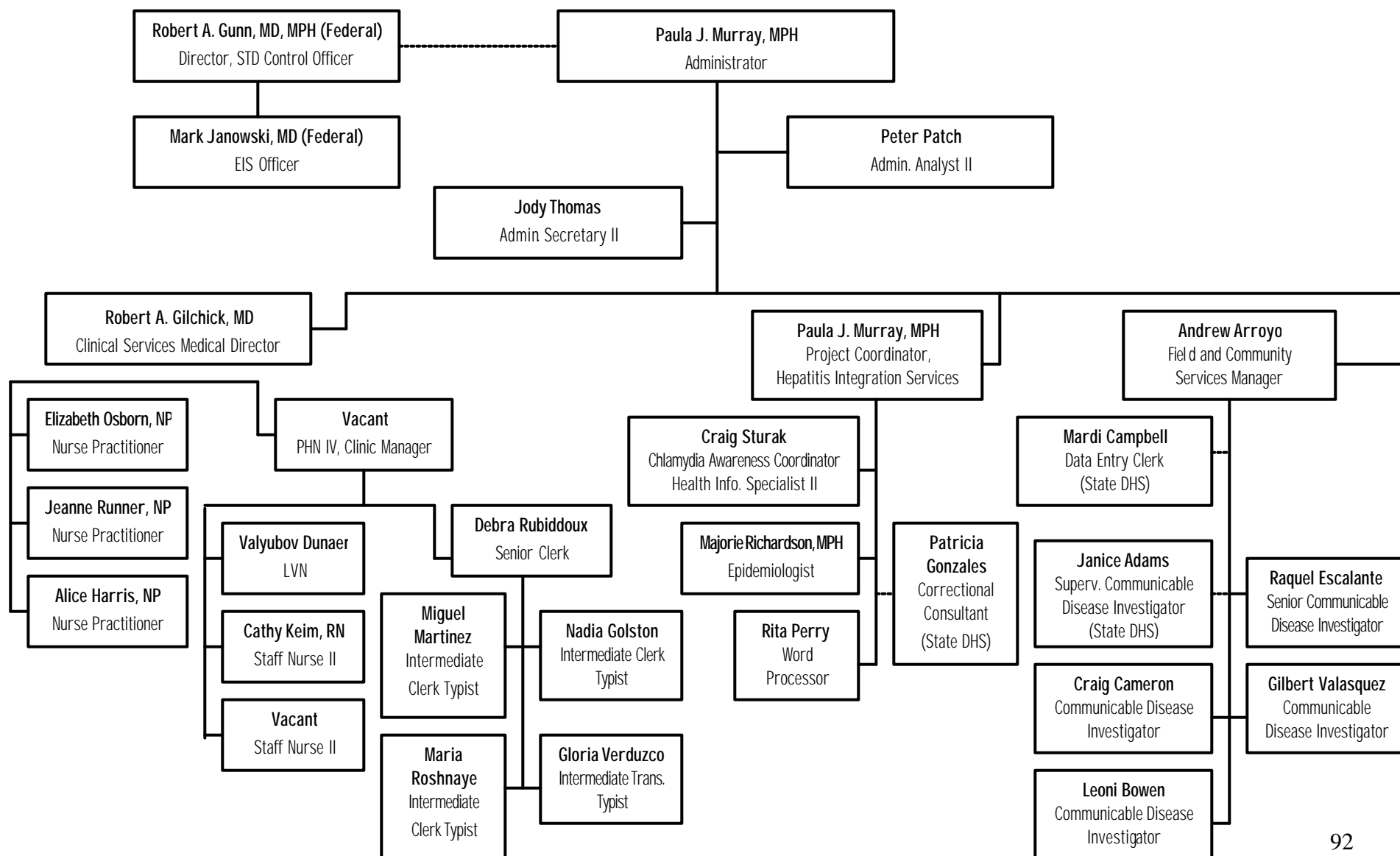
# Immunization Branch



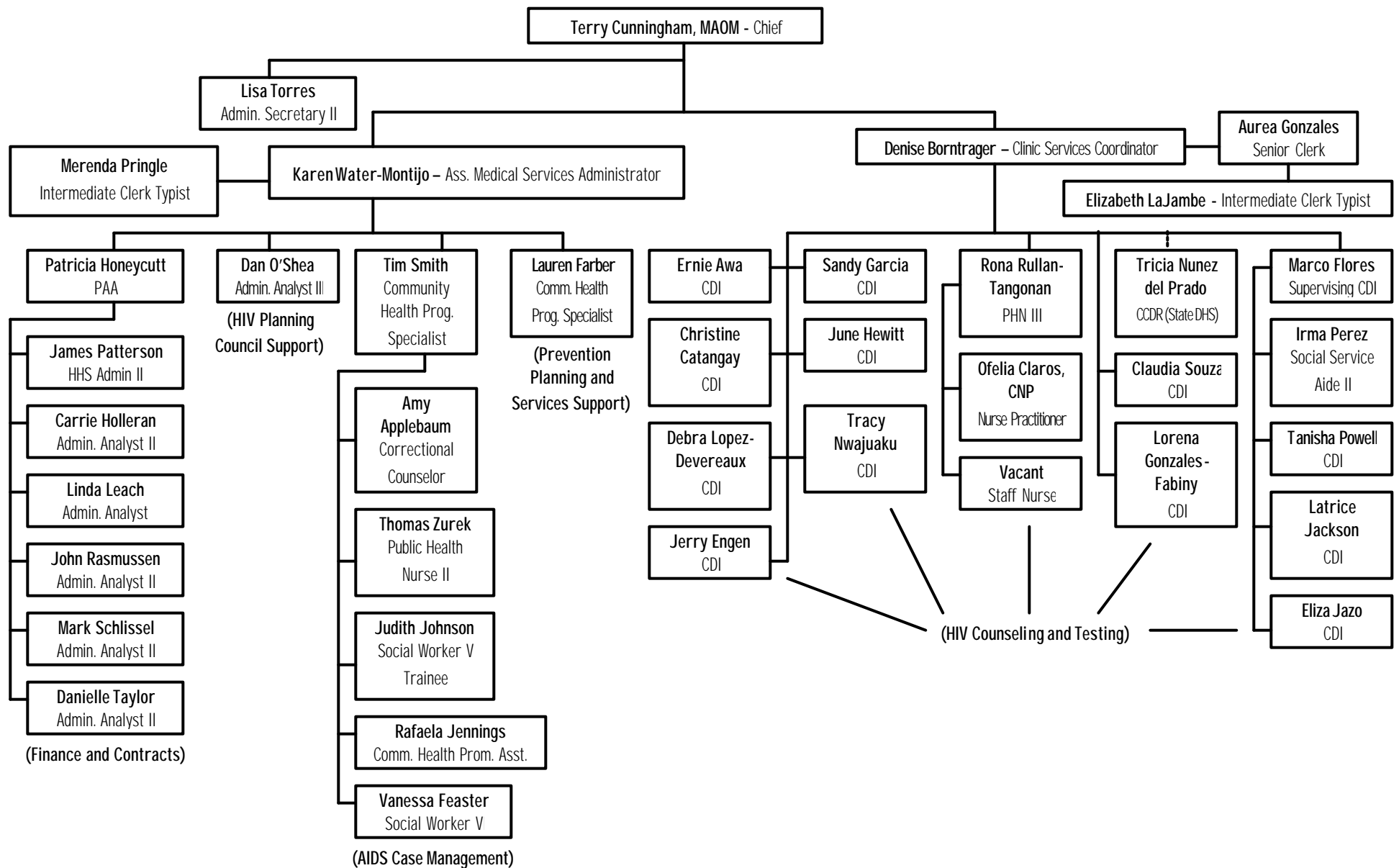
# Maternal, Child and Family Health Services Branch



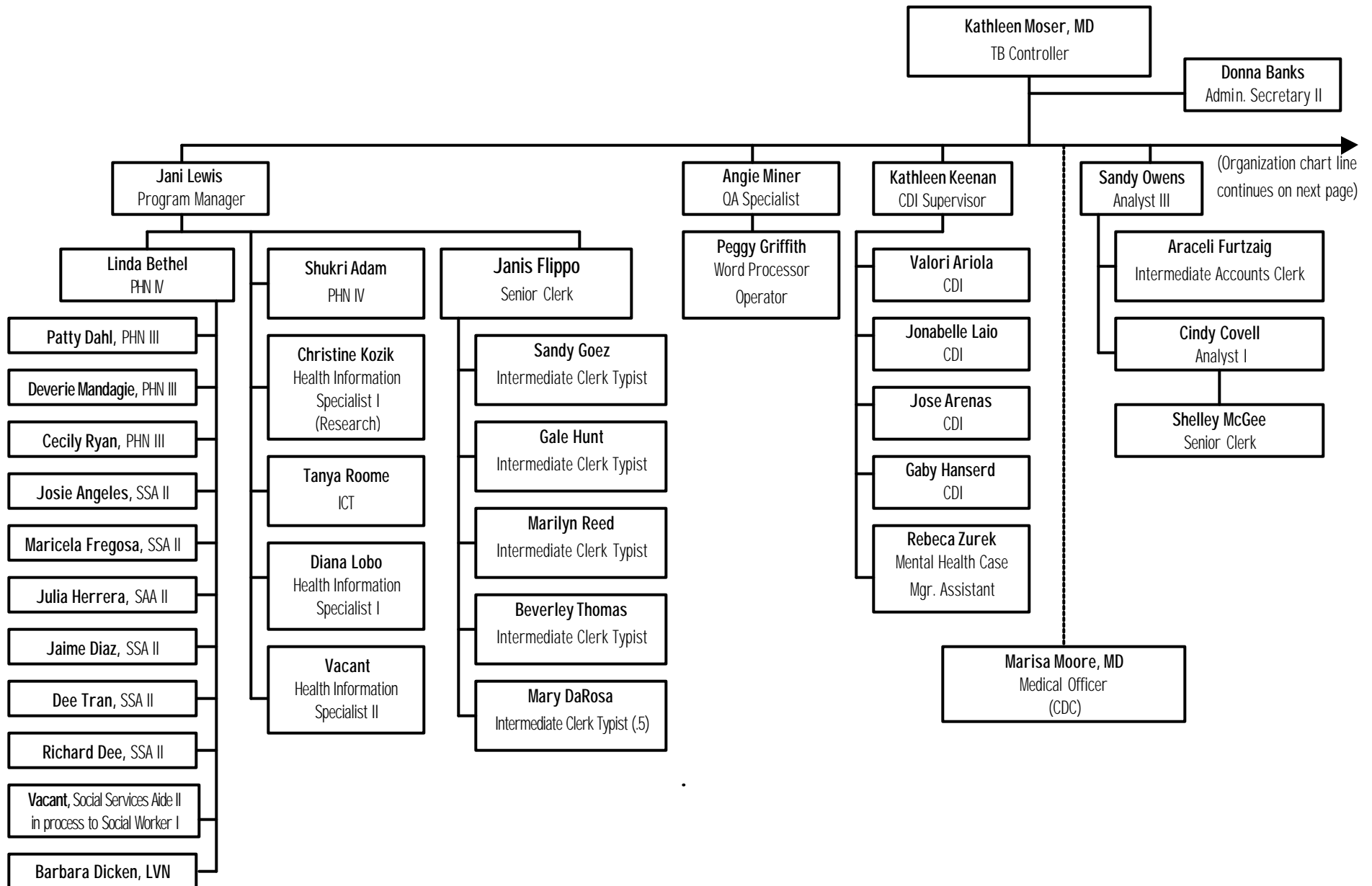
# HIV, STD and Hepatitis Branch— Sexually Transmitted Diseases and Hepatitis



# HIV, STD and Hepatitis Branch—HIV



# Tuberculosis Control and Refugee Health Branch (Part 1)



## Tuberculosis Control and Refugee Health Branch (Part 2)

